



Ontario Association
of Architects

VISION

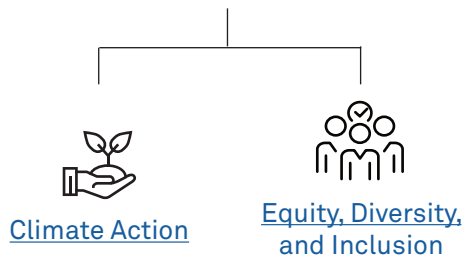
An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.

MANDATE

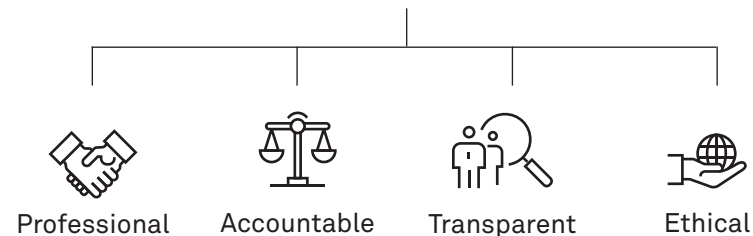
To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations, and Bylaws; to develop and uphold standards of skill, knowledge, qualification, practice, and professional ethics among architects; and to promote the appreciation of architecture within the broader society.

Strategic Plan [2022-2027]

Themes



Values



Strategic Priorities





	Regulatory Leadership	Governance and Operations	Member Competency	Public Education
Goal Statements	Bring the OAA's regulatory framework into alignment with current legal principles for professional regulators and modernize its legislative and governing documents to ensure the public interest continues to be served and protected.	Enhance the OAA's governance and operational practices to ensure an effective, inclusive, resilient, and transparent organization.	Ensure the continued professional competency and currency of OAA licensed members in order that they maintain their leadership role in the built environment accountable to the public interest.	Advance the public's understanding and recognition that architecture is integral to the quality of life and well-being of our society as experienced through a sustainable, resilient, and durable built environment.
Strategic Priorities	● Actively engage with government, legal counsel, and the Attorney General to advance the modernization of the <i>Architects Act</i> and its Regulation. ● Increase transparency, fairness, objectivity, and impartiality of OAA registration and regulatory processes. ● Continue to serve the public interest through ongoing enforcement activities and investigating breaches of the <i>Architects Act</i> and its Regulations. ● Continue to invest in programs and activities that contribute to and foster the diversity and perspective of new applicants to the architectural profession.	● Continue to implement the operational review recommendations, which include clearly defined roles for Council & staff, additional organizational policies and structures, enhanced IT and data management, enhanced risk management, continued investment in equity, diversity, and inclusion, and ensuring a safe workplace. ● Monitor OAA governance reforms and continue to update Council governance practices to align with best practices of professional regulators. ● Continue to develop, implement and monitor the futureproofing strategy for OAA internal resources to be agile and resilient.	● Administer the legislative requirements of mandatory continuing education through the established program framework. ● Anticipate and respond to current disruptions and trends in the industry (e.g. different project delivery methods, climate stability, accessibility, and technological advancements) as well as legislative changes (e.g. harmonization of building codes and accessibility) through various continuing education offerings. ● Provide information in a responsive manner to members that is relevant and timely regarding OAA education resources, as well as programs and services existing elsewhere that fall outside the purview of the OAA.	● Implement the Council approved Public Outreach Plan to educate the public about the role of architecture in creating the built environment and its impact on society. ● Continue education initiatives to foster a greater understanding of the OAA as a unique professional self-regulator. ● Leverage and support programs and services offered by other parties in the built environment to further the public appreciation of architecture and the allied arts. ● Continue education regarding best practices in project delivery that relate to regulatory responsibilities of OAA members and practices, inclusive of procurement, in order that the public interest may continue to be served and protected.
Metrics	● A strategy for modernizing the Act and Regulations has been created and implemented. ● The OAA's regulatory standards, policies, and procedures are current and consistent with the right-touch regulatory approach. ● The OAA continues to identify and correct regulatory misalignments. ● The OAA continues to be in compliance with the Office of the Fairness Commissioner and other government oversight bodies. ● There is a clearer understanding of the path to licensure and a greater connection with those on the path to licensure. ● The OAA's periodic Demographic Survey demonstrates a shift towards increased equity, diversity, and inclusion.	● The 39 Operational Review recommendations are implemented. ● Roles and responsibilities of OAA staff, committees, and Council are defined and documented. ● The OAA's risk assessment metrics are implemented. ● Staff retention remains high. ● Participation and representation in Council elections is improved. ● Best-practice gaps in governance relative to professional regulatory organization benchmarks have been identified, prioritized, implemented and measured	● Member competency and ethical practice continues to develop and is responsive relative to the industry and profession. ● The content of the OAA's educational offerings is focused on technical and legislative content that is current and relevant. ● Access to competency development-based education is diversified and equitable. ● Increased member use of the OAA webpages on learning opportunities outside of the OAA. ● Increased member use of the OAA webpages with the existing OAA Documents and resources as well as Practice Advisory Knowledge Base area.	● Members demonstrate a clear understanding of the role of the OAA as a regulator and of the extent to which it can promote the public appreciation of architecture. ● The OAA has developed and implemented a defined program of public education that responds to our mandate and that is sustainable over time. ● The number of times government and other partners/parties have invited the OAA to engage/inform on built environment issues in the public interest has increased.



Operational Procedures

Procedure Reference **OAA Council Meetings – Rules and Procedures**

Issue Date **November 29, 2023**

Revision Dates

Meetings of the Council of the Ontario Association of Architects (OAA) are conducted in accordance with Roberts Rules of Order which is included in the Councillor Orientation Manual, unless stipulated otherwise with the by-laws or as otherwise approved by OAA Council. The following operational procedures outline the rules and procedures for discussion, debate and motions within Council meetings:

- The maximum time for a Councillor's comments in debate on a motion is two minutes.
- The Chair shall keep a speakers' list of those wishing to speak to a specific item or motion; and
 - a) the speakers' list shall be built in the order that the Chair notes a Councillor's intention to speak by raising their hand; and
 - b) any Councillor having not spoken to an item/motion shall be given preference on the speakers' list over any Councillor who has already spoken.
- An original main motion may only be introduced at a meeting if it has been added under New Business to the agenda approved for that meeting. Otherwise all other motions are to be contained within the individual reports to Council, unless a motion for an item that is "*For Discussion*" has yet to be identified.
- An item *For Information Only* which no Council member indicates will be the subject of a question or an original main motion is considered to be dispensed upon approval of the agenda for that meeting.
- The meeting will move to a period of informal discussion immediately after a new item has been presented and a main motion on the item is introduced and any questions on the item have been put and answered, and
 - a) a period of informal discussion is defined as the opportunity to discuss an item with the motion on the floor; and
 - b) the Chair of the meeting when the item is introduced continues as the Chair during the period of informal discussion unless they choose to relinquish the Chair; and
 - c) in a period of informal discussion the regular rules of debate are suspended; and
 - d) a period of informal discussion ceases when the Chair notes that no additional members wish to speak to the item or when an incidental motion to return to the regular rules of debate passes with a majority; and
 - e) immediately upon leaving a period of informal discussion, Council will be asked to vote on the motion

f) if the presenter of the item moves no motion on the item then the item is considered dispensed unless an indication to introduce additional original main motions on the item is on the agenda, in which case each of these motions is presented in turn and debated as per the rules of formal debate.



ONTARIO ASSOCIATION OF ARCHITECTS
Council Meeting of May 12, 2026 at approx. 10:30 a.m.

Meeting # 305

OPEN MEETING AGENDA

Recognition of Traditional Lands

- | | | |
|----------------|--|----------------------------|
| 4 mins | 1.0 AGENDA APPROVAL | |
| 1 min | 1.1 Declaration re. Conflict of Interest | |
| | 2.0 APPROVAL OF MINUTES | |
| 4 mins | 2.1 Draft minutes of the March 5, 2026 Open Council Meeting (<i>see attached</i>) | |
| 2 mins | 3.0 BUSINESS ARISING FROM THE MINUTES | |
| | 4.0 ITEMS FOR REVIEW AND APPROVAL | |
| 20 mins | 4.1 Request for Funding from Open Buildings (<i>see attached – virtual presentation from Andy Thomson @ 12:30 p.m.</i>)
<i>It was moved by Vilardi and seconded by Spiegel that Council fund the OBJECTIVE Energy and Carbon Modelling Software in the amount of \$50,000, subject to further discussion about free access to the professional version for OAA members.</i> | VP Spiegel &
VP Vilardi |
| | 5.0 ITEMS FOR DISCUSSION | |
| 15 mins | 5.1 Update re. Alternatives to Conference in 2027 (<i>see attached</i>) | Executive Director |
| | 6.0 REPORTS | |
| 1 min | 6.1 Report from the President – Activities for the months of March-May (<i>see attached</i>) | President |
| 1 min | 6.2 Report from the Executive Director (<i>see attached</i>) | Executive Director |
| 1 min | 6.3 Report from the Registrar (<i>see attached</i>) | Registrar |
| | 6.4 Report from the Senior Vice President and Treasurer | SVP & Treasurer |
| 5 mins | 6.4.a Financial Statements for 3 months ending February 28, 2026 (<i>see attached</i>) | |
| | 6.5 Committee Reports | Committee Chairs |
| 1 min | 6.5.a Communications & Public Education Committee – Update (<i>see attached</i>) | VP Spiegel |
| 1 min | 6.5.b Governance & HR Committee - Update (<i>see attached</i>) | SVP & Treasurer |
| 1 min | 6.5.c OAA Building Committee - Update (<i>see attached</i>) | Councillor Yeung |
| 1 min | 6.5.d Practice Resource Committee (PRC) – Update (<i>see attached</i>) | VP Schuhmann |
| 1 min | 6.5.e Policy Advisory Consultation Team (PACT) – Update (<i>see attached</i>) | VP Vilardi |
| | 7.0 ITEMS FOR INFORMATION | |
| 2 mins | 7.1 OAA Landscape Project – Status Update (<i>see attached</i>) | President |
| 2 mins | 7.2 Regulatory Organizations of Architecture in Canada (ROAC) Administrator and Board Meetings – April 24-25, 2026 (<i>see attached</i>) | VP Vilardi |

8.0 OTHER BUSINESS

9.0 DATE OF NEXT MEETING

- 9.1 The next regular meeting of Council is June 25, 2026 at 9:30 a.m. at the OAA Headquarters, Toronto, Ontario.

10.0 ADJOURNMENT

Ontario Association of Architects**Meeting #304 Open****MINUTES****March 5, 2026**

The three hundred and fourth meeting of the Council of the Ontario Association of Architects, held under the *Architects Act*, took place on Thursday March 5, 2026 at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario and virtually via Zoom.

Present:	Lara McKendrick	President
	Anna Richter	Senior Vice President and Treasurer
	Kristiana Schuhmann	Vice President (<i>virtual</i>)
	Susan Spiegel	Vice President
	Settimo Vilardi	Vice President
	Loloa Alkasawat	Councillor
	Donald Ardiel	Councillor
	J. William Birdsell	Councillor
	Maxine Blais	Councillor
	Jim Buttici	Lieutenant Governor in Council Appointee
	Andrew Chau	Councillor
	Kimberly Fawcett-Smith	Lieutenant Governor in Council Appointee (<i>virtual</i>)
	Natasha Krickhan	Councillor
	Jenny Lafrance	Councillor (<i>virtual</i>)
	Michelle Longlade	Lieutenant Governor in Council Appointee
	Elaine Mintz	Lieutenant Governor in Council Appointee (<i>virtual</i>)
	Angela Panacci	Lieutenant Governor in Council Appointee
	Nicola Russo	Councillor
	Ted Watson	Councillor
	Thomas Yeung	Councillor
	Kristi Doyle	Executive Director
	Christie Mills	Registrar
	Tina Carfa	Executive Assistant, Executive Services

Regrets: None

Guests: Member, Rafid Kustou (*part attendance*)

The President called the meeting to order at 2:15 p.m.

The President noted that a land acknowledgement and recognition of the Indigenous land and its people is being shared with Council titled 'Uncovering an Oral History of Tkaronto' <https://youtu.be/voXySM-knRc?si=141smXbcb7CmQvMN>

The President welcomed staff and members in attendance at the meeting. The President also welcomed the Compliance Analyst for the Office of the Fairness Commissioner, Mercy Barzallo who was attending the meeting as an observer via Zoom.

DECLARATION RE CONFLICT OF INTEREST

The President called for declaration of any conflicts of interest.

No conflicts of interest were declared.

AGENDA APPROVAL

10040. The President reported that there were no new items to be added to the agenda.

It was moved by Birdsell and seconded by Longlade that the agenda for the March 5, 2026 open meeting be approved as circulated.

-- CARRIED

APPROVAL OF MINUTES

10041. *Reference Material Reviewed:* Draft minutes of the January 22, 2026 Open Council meeting.

The draft minutes of the January 22, 2026 Open Council meeting were reviewed.

It was moved by Longlade and seconded by Richter that the minutes of the January 22, 2026 Open Council meeting be approved as circulated.

-- CARRIED

BUSINESS ARISING FROM THE MINUTES

10042. There was no business arising from the minutes.

ITEMS FOR REVIEW AND APPROVAL

The President noted that the deputation to Council under 'For Information' would be addressed next on the agenda.

10043. *Reference Materials Reviewed:* Deputation Brief submitted by member, Rafid Kustou dated February 12, 2026 and attached supporting documentation. **(APPENDIX 'A')**

Rafid Kustou joined the meeting at 2:22 p.m.

The President welcomed Kustou to the meeting.

Kustou presented his deputation to Council which was contained in the open Council meeting package and received by Council the week prior.

There were no questions from members regarding the deputation.

The President thanked Kustou for the deputation, noting that it has been received by Council for future consideration as set out in the Policy regarding deputations.

Kustou left the meeting at 2:35 p.m.

10044. *Reference Materials Reviewed:* Memorandum from the Finance and Audit Committee dated February 20, 2026 re. Audited Financial Statements as at November 30, 2025 and attached supporting documentation. **(APPENDIX 'B')**

The Senior Vice President and Treasurer reported.

It was moved by Richter and seconded by Butticci that Council approve the 2025 OAA audited financial statements as presented to Council on March 5, 2026.

-- CARRIED

10045. Honorary Membership Nomination (*oral*)

The President reported that Council had considered a nomination for an Honorary Member in the in camera meeting.

It was moved by Birdsell and seconded by Speigel that Council approve the nomination of Rick Haldenby for election to Honorary Membership within the OAA at the Annual General Meeting on April 15, 2026.

-- CARRIED

10046. *Reference Materials Reviewed:* Memorandum from the Executive Director, Kristi Doyle dated February 20, 2026 re. Council Appointments to Pro-Demnity Insurance Company (Pro-Demnity) Board of Directors and attached supporting documentation. **(APPENDIX 'C')**

The President reported.

It was moved by Alkasawat and seconded by Longlade that Council approve the appointment of Susan Speigel for a two-year term and Natasha Krickhan for a one-year term to serve as interlocking Directors on the Pro-Demnity Insurance Company Board of Directors effective March 30, 2026.

-- CARRIED

10047. *Reference Materials Reviewed:* Memorandum from the Senior Vice President and Treasurer and Interlocking Director, Pro-Demnity Insurance Company, Anna Richter dated February 25, 2026 re. Pro-Demnity Insurance Company – Annual Appointment of Auditor and Actuary and attached supporting documentation. **(APPENDIX 'D')**

The Senior Vice President and Treasurer reported.

It was moved by Richter and seconded by Butticci that Council direct the OAA President to vote in the affirmative regarding the recommendation to appoint BDO Canada as the Auditor, and J.S. Cheng as the Actuary for Pro-Demnity Insurance Company at the March 30, 2026 Annual Meeting of the Shareholder.

-- CARRIED

10048. Council Appointment to the Province of Ontario Electoral District (*oral*)

The President reported that Council had the opportunity to consider the individual submissions for the Province of Ontario Electoral District during the in camera meeting noting requirements to hold discussions regarding individuals/personnel in camera.

It was moved by Vilardi and seconded by Longlade that Council approve the appointment of Clayton Payer to the Province of Ontario Electoral District Council seat and deemed to be an elected member of Council and shall hold office for the unexpired portion of the term of the member whose office they are appointed to fill.

-- CARRIED (11 in favour, 3 opposed, 2 abstentions)

10049. *Reference Materials Reviewed:* Memorandum from the Finance & Audit Committee dated February 18, 2026 re. Draft Investment Policy & RFP for an Investment Manager and attached supporting documentation. **(APPENDIX 'E')**

The Senior Vice President and Treasurer reported that the Committee plans to review a shortlist of investment managers with an appointment to be brought forth for consideration at the May meeting of Council. The Senior Vice President and Treasurer noted that the RFP document would be amended to reflect a change in the quantity of funds from \$10 million to \$5-10 million.

It was moved by Richter and seconded by Butticci that Council approve the RFP as amended for the engagement of an external Investment Manager ; and, the Finance & Audit Committee be directed to undertake the selection process and bring a recommendation to the May 12 meeting for Council's consideration.

-- CARRIED

10050. *Reference Materials Reviewed:* Memorandum from Vice President and PRC Chair, Kristiana Schuhmann dated February 20, 2026 re. OAA Document Maintenance – Updates to Practice Tip PT.12. Residential Clients and attached supporting documentation. **(APPENDIX 'F')**

Vice President Schuhmann reported.

It was moved by Schuhmann and seconded by Vilardi that Council endorse the revised OAA Practice Tip PT.12 Residential Clients (Small Projects) as presented to Council on March 5 2026.

-- CARRIED

ITEMS FOR DISCUSSION

10051. There were no items for discussion.

EXECUTIVE COMMITTEE REPORTS

10052. *Reference Material Reviewed:* President's Activities for the months of January 2026 to March 2026. **(APPENDIX 'G')**

The report was noted for information.

10053. *Reference Material Reviewed:* Report from Executive Director, Kristi Doyle dated March, 2026 re. Executive Director Report to Council and attached background information. **(APPENDIX 'H')**

The report was noted for information.

10054. *Reference Material Reviewed:* Memorandum from Registrar, Christie Mills re. Office of the Registrar Statistical Report to Council for the period January 1 to February 17, 2026. **(APPENDIX 'I')**

The report was noted for information.

10055. *Reference Material Reviewed:* Memorandum from the Communications and Public Education Committee (CPEC) dated February 20, 2026 re. General Update from the Communications and Public Education Committee (CPEC). **(APPENDIX 'J')**

The report was noted for information.

10056. *Reference Material Reviewed:* Memorandum from Governance Committee dated February 16, 2026 re. Update from OAA Governance & HR Committee. **(APPENDIX 'K')**

The report was noted for information.

10057. *Reference Material Reviewed:* Memorandum from the OAA Building Committee dated February 16, 2026 re. Update from the OAA Building Committee. **(APPENDIX 'L')**

The report was noted for information.

10058. *Reference Material Reviewed:* Memorandum from the Practice Resource Committee (PRC) dated February 20, 2026 re. Practice Resource Committee (PRC) - Update. **(APPENDIX 'M')**

The report was noted for information.

The report was noted for information.

10059. *Reference Material Reviewed:* Memorandum from Vice President and Chair, Settimo Vilardi dated February 19, 2026 re. Update on the Policy Advisory Coordination Team's (PACT) work. **(APPENDIX 'N')**

The report was noted for information.

ITEMS FOR INFORMATION

10060. *Reference Material Reviewed:* Local Architectural Societies Annual Reports. **(APPENDIX 'O')**

The report was noted for information.

10061. The Deputation from member, Rafid Kustou was minuted under number 10043.

OTHER BUSINESS

10062. There was no other business.

DATE OF NEXT MEETING

10063. The next regular meeting of Council is Tuesday May 12, 2026 at 8:30 a.m. in the Silver Lake B Room at the Delta Hotels by Marriott, Waterloo, Ontario.

ADJOURNMENT

10064. **It was moved by Butticci and seconded by Watson that the meeting be adjourned at 2:50 p.m.**

-- CARRIED UNANIMOUSLY

President

Date

Memorandum

To: Council

Lara McKendrick	Loloa Alkasawat
Donald Ardiel	J. William Birdsell
Maxine Blais	Jim Butticci
Kimberly Fawcett-Smith	Natasha Krickhan
Jenny Lafrance	Michelle Longlade
Elaine Mintz	Angela Panacci
Clayton Payer	Anna Richter
Nicola Russo	Kristiana Schuhmann
Susan Speigel	Settimo Vilardi
Edward (Ted) Watson	Thomas Yeung

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 4.1

From: Settimo Vilardi, Chair of Policy Advisory Coordination Team *and*
Susan Speigel, Chair of Communications and Public Education Committee

Policy Advisory Coordination Team

Len Abelman	Ibrahim El-Hajj
Sara Jordao	Mary Ellen Lynch
Nicola Russo	Cory Stechyshyn
Ted Watson	

Communications and Public Education Committee

Mariella Amodio	Marlo Fabella
Carl Knipfel	Shan Li
Elaine Mintz	Jose Power

Date: April 20, 2026

Subject: Funding Request for OpenBuilding's OBJECTIVE Energy and Carbon Modelling Software

Objective: To recommend that Council allocate \$50,000 from their contingency budget line item to support the OBJECTIVE software to further the OAA's principal mandate. Support of this project provides additional tools, resources and education for members to assist in fulfilling their professional roles and responsibilities in the public interest.

Background

In keeping with it's ongoing focus on advancing climate action within the profession, the OAA has been financially supporting the continued development and expansion of a [TEUI \(Total Energy Use Intensity\) calculator](#) since Spring 2021. Initiated in 2020 by the OAA's then Sustainable Built Environment Committee (SBEC), a TEUI calculator was deemed to have value both to the membership and to the public, in that it leverages a widely used metric, is easily understood, and allows anyone to quickly calculate the energy performance of a building. Understanding energy performance of existing



buildings can support strategic decisions to improve energy efficiency and lower carbon outputs, which is good for both people and planet.

As a reminder, the OAA's biennial [Design Excellence Awards](#) require TEUI metrics for eligibility and applicants may still use the calculator to support their submissions when consultant fees would otherwise be a barrier to participation.

To date, there have been four iterations of the TEUI calculator and the OAA has allocated approximately \$50,000 towards the development, hosting, and promotion of these TEUI tools. All are featured on the [OAA Website](#) and easily accessible.

Current Funding Request + Evaluation Process

In early 2026, the OAA's Policy Advisory Coordination Team (PACT) received a **funding request of \$50,000** from Andy Thomson and the team at OpenBuilding to support the next iteration of the TEUI calculation tool, **OBJECTIVE Energy and Carbon Modelling Software** (see attached proposal).

PACT engaged the OAA's Communications and Public Education Committee (CPEC) to assist in the evaluation, given their experience and role in regularly adjudicating funding requests through the Public Awareness and Society Project funding programs. Staff adapted the evaluation criteria from those programs to create a rubric (see attached) to ensure committee members used a shared set of assumptions and standards in their assessment. This process is in keeping with the OAA's general guidelines for evaluating funding requests where **any ask above \$10,000 will first be evaluated at the Committee level before being recommended to Council for final deliberation and decision.**

Both Committees met virtually in mid-March 2026 to hear a brief presentation about the software followed by an in-camera discussion. That meeting, however, revealed several unanswered questions. Staff consolidated these questions and shared them with the OpenBuilding team for further response and elaboration (these questions and their answers can be found in the latter section of the attached funding proposal).

Following receipt of the additional information, both Committees met separately for their regular meetings on April 10 and included discussions on the OBJECTIVE software. In summary:

- During their meeting, **PACT** members did express concerns about user experience/usability of the tool, however the general consensus was one in favour of recommending the tool be funded.
- Upon further discussion, the members of **CPEC** see the value of the OBJECTIVE tool. However, they remain skeptical about the relatively high cost to the OAA for a product that stands to make a profit from OAA members. CPEC agreed that they would recommend the tool be funded **on the condition that OpenBuilding agrees to make the professional version of the tool available to OAA members at no cost, in perpetuity.**

Overall, both Committees expressed support for the spirit of the OBJECTIVE Energy and Carbon Modelling Software because it continues the intentions of the existing TEUI calculator tool and offers expansive information that would otherwise only be available through time-consuming calculations and/or costly consultants. Tools such as OBJECTIVE make climate conscious decision-making more accessible to more people – members, clients, and the public alike—which advances the profession’s commitment to climate action.

While some unanswered questions remain about the project, such as its utility to demonstrate code compliance on a development application, both Committees support the development of the next iteration of the TEUI calculation tools.

Architect Andy Thomson has been asked to attend the May 12 Council meeting to provide a brief presentation of the new Tool.

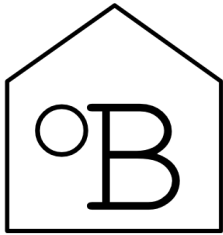
Action

It was moved by Vilardi and seconded by Speigel that Council fund the OBJECTIVE Energy and Carbon Modelling Software in the amount of \$50,000, subject to further discussion about free access to the professional version for OAA members.

Attachments

OBJECTIVE Software Funding Proposal.pdf

Funding Guidelines for Discretionary Funding Requests.docx



OpenBuilding **OBJECTIVE**: Strategic Value to PACT and the OAA

REQUEST

OpenBuilding is seeking cornerstone funding from the OAA's Policy Advisory Coordination Team (PACT) for the next evolution of the **OBJECTIVE** Energy and Carbon modelling software. This project, with its deep roots in the OAA, has developed into a powerful tool that directly supports PACT's mandate to address several issues at the intersection of public policy and design activities:

1. Incorporating OBC, NBC, NECB Harmonization and Tiered Codes
2. Incorporates Standardization of SB10, SB12, CMHC Building (MLI Select) Submissions and review forms and reporting formats
3. Ensures fair and transparent operating conditions for practices through universal, free access to state of the art tools like <https://objective.openbuilding.ca> (prototype)
4. Advancing the profession's leadership on critical industry files like Construction Economics, Climate Action and Durable, Sustainable Economical Housing and Housing Affordability.

We are requesting **\$50,000** to initiate the first phase of transforming the successful **OBJECTIVE** prototype into a robust, 2-tier professional-grade web platform for all OAA members. The base, free tier contains all of the features available at the functional prototype address above. A second '**Pro**' version of the tool will include a full suite of

financial modelling components and other advanced features. OAA members will be granted a 50% discount to this **Pro** version when it becomes available (est. 2027) for the period of 1yr from the launch date.

MORE THAN A SOFTWARE TOOL

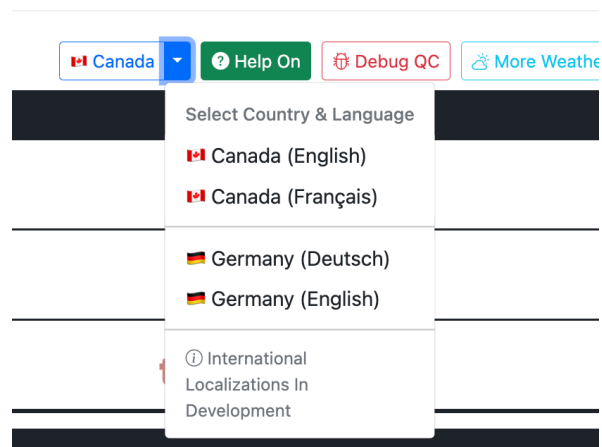
The **OBJECTIVE** platform is more than a technical tool; it is a strategic investment in the membership and the OAA, as it has the capacity to enhance skills and knowledge of high performance design and designing to tiered codes, while offering a complete reporting and evaluation framework. Here's how:

1. Empowers Members & Ensures Fair Practice: **OBJECTIVE** levels the playing field by providing an accessible and free resource.
2. Gives sole practitioners and small firms access to sophisticated energy and carbon modelling capabilities that are typically locked behind enterprise software subscriptions and/or specialized consultants costing thousands of dollars per year or tens of thousands of dollars in consultant fees.
3. Reduces barriers, enhances competitiveness, and directly supports PACT's goal of creating a fair and transparent condition for all practices to operate.
4. Advances Policy & Government Dialogue: As the National, Provincial and Municipal levels of government discuss and consider



standards and climate goals, **OBJECTIVE** provides the OAA with a data-driven advisory tool and reporting framework with direct references to Canadian codes and standards.

5. Allows OAA members to model the real-world impact of proposed policy changes (Case Study Documents, all real buildings with validated utility bills), providing concrete, evidence-based feedback to government partners and positioning architects as expert leaders in the discussion.
6. Strengthens the Profession: By keeping the tool free and open, we broaden uptake, improve coordination with partner organizations such as the PEO, OSPE, OBOA, utilities, municipalities and others.
7. Demonstrates the profession's commitment to climate leadership and continuing education.
8. Securing the OAA's Position as a Digital Innovator: This project is a flagship initiative. **OBJECTIVE** is already a mature and powerful tool. By co-funding its final development, the OAA is not just supporting a member benefit; it is investing in its own reputation as a forward-thinking regulator. The project's 5-year goal to become the de facto framework for Part 9 and Part 3 code compliance evaluation, review and submissions would firmly establish the OAA's leadership and technical authority not just in Ontario, but across Canada.
9. The platform's tacit acceptance by **CMHC** for its **MLI Select program** is a powerful external validation of its quality and utility.
10. **TorontoHydro's** recent interest in **OBJECTIVE** for City-scale performance analysis to align incentive program recipients with is another powerful validation of its utility.
11. Pro-version discounts. OAA Members will be entitled to a 50% discount off the 'Pro' version of **OBJECTIVE**, which will include



Interest across Canada has prompted some members to request translation into French, esp. from our colleagues in Québec and Northern Ontario. We have begun this complex process of localization and multi-lingual support.

a full financial modelling suite, and other advanced features. At a value of \$400/member (\$800 MSRP) this represents a member savings of \$40k (even if only 100 members took advantage of the available discount).

12. OAA members will always have unlimited free access to the base version of **OBJECTIVE**, which is already robust, with 15 calculation and input sections and several, multi-modal and data-rich graphics sections.
13. For the Franco-Ontarian market and as a proper Canadian project, we also would apply part of this funding to complete our French-language translation project, currently in development.

BACKGROUND AND PROVEN MOMENTUM

The **OBJECTIVE** project (formerly TEUI 1, 2, 3) has a strong history of OAA support, extensive member-volunteer participation, and proven demand.



1. The Concept (Excel): The initial spreadsheet version validated the calculation methodology and demonstrated significant interest, demand and enthusiasm from OAA members.
2. However, excel-based apps suffer from limitations in accessibility, collaboration, and integration with modern design workflows, compatibility issues with other spreadsheet softwares (experienced directly at our workshops) and comes at a cost, both financial but also to user privacy.
3. The Prototype (Web App): The current web-based prototype, available at <https://objective.openbuilding.ca>, has removed these barriers.
4. OBJECTIVE is accessible from any browser (Mac/PC Friendly), requires no licenses, and serves as the foundation for a truly professional platform.
5. OBJECTIVE now includes import and export features, allowing import of data from the Excel version of OBJECTIVE and .csv spreadsheet files, which it can also save to the user's local desktop.

THE PATH FORWARD:

From Prototype to Professional Platform: To deliver a tool that matches the quality and reliability that OAA members should expect, a final development push is required. The 24-month roadmap is estimated at **~\$200,000**, broken into three phases:

1. **Phase 1 - Core Platform (\$100K):** Build the scalable backend, user authentication, and project management features. This is the foundation for a secure, multi-user professional tool.
2. **Phase 2 - Integrations (\$50K):** Complete the development of automated compliance reporting (all OBC and NBC options) and API integrations for BIM tools (Revit, ArchiCAD, etc.), directly connecting OBJECTIVE to the architect's workflow.

3. **Phase 3 - Collaboration & Expansion (\$50K):** Implement project sharing, version control, and expand the case study library to further educate and empower users.

OUR REQUEST

We are requesting **\$50,000** from PACT to serve as the cornerstone funding for the critical **Phase 1**: building the Core Platform (2026).

This strategic investment will be leveraged to secure the remaining \$150,000 from other sources, including renewed applications to the OAA Public Sponsorship program (**\$28k** towards **Phase 3** goals for education and inter-organizational outreach), government grants, Utilities and Municipalities, Private Sponsors and NFP support. OpenBuilding has, and will continue to apply to all relevant National and Provincial grant opportunities as well. PACT's contribution can be the catalyst that makes the entire project viable, securing a vital professional asset for OAA member use.

We want to assure the committee that this requested \$50,000 investment delivers significant standalone value, *regardless of future or other funding*. The current tool is already a fully functional and validated prototype. This cornerstone funding will be used specifically to complete **Phase 1**: The Core Platform. This means transforming the prototype into a secure, scalable, and professional multi-user platform with proper authentication (of users) and project management (secure data storage, database, etc).

This is the single most important step in ensuring the tool's long-term viability and utility for all members. Therefore, PACT's investment guarantees a permanent upgrade to a critical piece of member infrastructure, making it a high-value, low-risk investment in the OAA's future.

Thank you for your consideration. We are confident that this support will deliver immense value to OAA members and solidify the association's leadership position for years to come.



COMMITTEE Q&A; MARCH 2026

1. Question 1: Explain the Codebase Maintenance & Long-Term Viability

As noted in the proposal's Background section, one of the key motivations for moving from the Excel-based concept to the current web prototype was overcoming the accessibility and collaboration limitations inherent to spreadsheet-based tools. The GitHub repository (<https://github.com/openbuilding-ca/objective>) is the direct answer to the long-term maintenance question that model raises: any invited technical advisor — architect, engineer, or developer — can access it, report issues, request features, and contribute at any time.

This also directly addresses a real lesson from **TEUI1.ca**, where dependence on a private company's codebase caused significant delays when the IMIS database changes needed to be reflected in the tool. GitHub eliminates that single point of failure entirely.

The codebase itself is written in HTML5 and Vanilla JavaScript — no third-party libraries, no external dependencies, no subscriptions. This is deliberately aligned with the proposal's commitment to universal, free access: a tool with no licensing requirements and no external runtime dependencies can be maintained by virtually any web developer and will not be held hostage to third-party pricing or deprecation decisions. Bugs are typically resolved within days of being reported.

This architecture is central to the proposal's "high-value, low-risk investment" framing — the platform's long-term viability doesn't depend on any single organization, vendor, or funding stream.

2. Question 2: Explain the longer-term Financial Sustainability model

We'll be direct here: the grant application cycle is genuinely exhausting, and unsuccessful applications take a real toll on staff and volunteer goodwill. That is precisely why our sustainability model is designed not to depend on it indefinitely.

The proposal is explicit that PACT's \$50K is cornerstone funding intended to leverage the remaining \$150K from government grants, utilities, municipalities, corporate sponsors, and NFP support.

The Pro version of OBJECTIVE — currently in active development — is the revenue engine that makes OpenBuilding self-sustaining beyond that. It includes F280, CSA F326, and ASHRAE 140 compliance pathways, which extend the tool's market well beyond the OAA membership into mechanical engineering, energy auditing, and utility programming — markets where energy modelling tools are already standard practice.

Our recent launch event was fully covered by a major software vendor (Graphisoft). Workshop fees and Excel tool sales are already generating revenue. The Pro version's OAA member discount (50% off an \$800 MSRP tool, est. 2027) represents \$40K in member savings even at just 100 uptakes — a tangible return on the OAA's investment that the proposal explicitly quantifies.

We have applied for over \$3m in response to a wide range of NRCan and OAA RFPs, but have not yet been successful, even as OBJECTIVE solves many of the problems with the CAF (Codes Acceleration Fund) sought to resolve, pre-existing solutions focused on EnerGuide and Energy Advisors, not Architects and Engineers were awarded funds. We see this as a misunderstanding at NRCan as to what Architects and Engineers do, and how Energy Advisors are creeping into our protected scope of professional services, but that is another matter entirely.

3. Funding Allocation — Scope and Boundaries of this Request

To be unambiguous: the **\$50K PACT** request (half of the \$100k budget) is directed entirely at Phase 1 — the Core Platform — which means building the scalable backend, user authentication, and secure project management infrastructure described in the proposal's roadmap. This is the single most critical step for long-term tool viability and is



the foundation on which Phases 2 and 3 depend.

The \$28K Public Sponsorship request is a separate, parallel stream strictly designated for a) education, b) workshops, and c) Case Study program honoraria — the inter-organizational outreach goals described under Phase 3. These are distinct asks from distinct OAA programs, with no overlap or cross-subsidy, and the Public Sponsorship request would be made directly to Council, it does not form part of our PACT/CPAC request here.

There is no extended or implied obligation on the OAA beyond these two clearly scoped contributions, however continued public sponsorship may provide the ongoing member support that has been requested - day long workshops, private training, university-student training, etc. etc. The proposal is designed so that PACT's \$50K delivers standalone value regardless of whether the remaining \$150K is secured — the prototype is already fully functional; this funding professionalizes it.

4. How do you respond to the Feature Request Process and what kind of Responsiveness is this met with?

The GitHub Discussions board (<https://github.com/openbuilding-ca/objective/discussions>) is the formal channel for feature requests (although most of these to date have been via email), and our track record of rapid turnaround is something I'm genuinely proud of. Recent examples that speak directly to the proposal's alignment with OBC/NBC/NECB harmonization and tiered code goals:

A moisture/condensation risk indicator for surfaces (notably glazing), integrated within days of the request (in discussion with Dr. Robert Bean and Dr. Wolfgang Feist of the Passiv Haus Institut).

Updated Toronto Green Standard v4 embodied carbon caps, requested by Ryan Zizzo of Mantle Developments and completed promptly — directly relevant to the proposal's embodied carbon and climate action mandate

Updated emissions factors reflecting TAF/IESO's latest grid intensity figures — keeping the tool current with real Ontario grid data, which is essential for the kind of evidence-based policy dialogue the proposal describes

This responsiveness also speaks to the CMHC MLI Select acceptance and Toronto Hydro's interest mentioned in the proposal — both of which required the tool to reflect current, validated data. The GitHub model is what makes that level of responsiveness possible at this stage of the project.

5. Can you please clarify if you are looking for a one-time \$50k funding, or if you see this as ongoing and if so for how long?

Please see response #3, where this is discussed. We cannot anticipate the uptake, program needs or growth over the longer term, even if we have established goals. The current ask is limited to **\$50k** with a limited scope to establish the longer term viability of the software and framework.

POST CPAC/PACT MEETING QUESTIONS:

4. On the matter of sustainability of the tool, what is your business and maintenance plan for the tool? What can we expect 5 years out from now? The committees are also interested in knowing if you have a go/no go period or milestone associated with this project?

This is partly address in the answers above, but we would direct committee members interested in our long-term vision to the Roadmap document on OpenBuilding's website here: <https://openbuilding.ca/wp-content/uploads/2025/11/OpenBuilding-Roadmap-2026.pdf>

That said this Roadmap is updated annually in response to evolving program and user needs, and so we are de-emphasizing certification of buildings as a revenue stream, and focusing on early-stage modelling instead, due to the changing landscape of grants, NBC/NECB



changes (requiring ASHRAE 140 solutions) and CMHC financing program changes to the 'Canada Builds' framework. Anticipating where we will be in 5yrs is difficult to imagine with changing government priorities, but one thing is certain, the software will be just as relevant and available.

5. Regarding the technical maintenance of the tool, what plans do you have in place to ensure that the tool remains current and accurate?

This has been discussed in questions 1&4 above.

6. The committees noted that the interface for OBJECTIVE is really complicated. Are you prepared to explore a simplification of it?

Previous versions are simpler, TEUI1.ca is as simple as we could make it, but members asked for more features, which is how the tool developed as it has. The tool requires training for member competency in its use. We can 'hide the calculations' to make the user interface less intimidating, but most of our technical advisors and directors feel that architects having full oversight of the methods and calculations the tool is deriving is important to have accessible. We do plan a 'Simple UI' version of the tool, but the full UI will always be available.

7. Can you please explain the main differences between the pro version and the free version of the tool? Which version will OAA members have free access to in perpetuity?

Addressed earlier in this proposal, the OAA's first round of funding (Public Sponsorship, 2025) covered the development of the Excel-based tool and training resources. This will always be available to members: <https://openbuilding.ca/product/objective-v3/>

(donation is optional, members can enter OAA2026 and download the tool for free).

8. You noted in your presentation that when individuals study their buildings using the tool, some have been kind enough to share their data with you. Would you be open to sharing the data that you have access to with the OAA?

<https://openbuilding.ca/wp-content/uploads/2025/04/OBJECTIVE-Case-Study-2025-r2.7.pdf>

Above is the link to the Case Studies for 2025. We have dozens more buildings we are adding to the 2026 Case Studies Document.

9. Is OBJECTIVE currently a recognized software to demonstrate compliance with SB-10 and SB-12 for permit application purposes? If not, do you have plans to work towards getting it recognized as such?

Answered by Joanne McCallum here:

No software can demonstrate compliance – that is the architect's responsibility, and it should remain that way. Completing these requirements involves the architect bringing intelligence into the equation and they are responsible and accountable for the compliance of their designs. The tool assists but does not determine....

Furthermore, the license section for OBJECTIVE at the link below re-states the informative note from ASHRAE 140 itself:

<https://github.com/openbuilding-ca/objective?tab=License-1-ov-file>

"...actual experience will differ from these calculations due to variations such as occupancy, building operation and maintenance, weather, energy use not covered by this standard, changes in energy rates between design of the building and occupancy, and precision of the calculation tool."

Finally, recognition of any method for OBC compliance must form part of the OBCA/OBC itself. SB12 has a clause that permits the use of softwares that are ASHRAE 140 compliant,



and part of our \$50k ask of PACT/CPAC is to meet ASHRAE 140 for this purposes, but also for compliance with CSA-F280, which in turn is required by the NBC and NECB. OBJECTIVE at present is simply a form that re-states values from the SB10 and SB12 guidance for insulation values, the practitioner/user must still satisfy themselves that the values they enter meet these requirements.

Further comments from Joanne McCallum here:

...Github in layman's terms - is an open-source code repository - accessible to anyone, and it is why this tracking mechanism is so powerful as a place to save versions, work together and track changes. This allows active participation by knowledgeable practitioners and supports robust up to date data collection through active collaboration. No other energy modelling tool, that I am aware of (so that does say much) allows this degree collaboration.

OAA has been a partner from the inception of this project (TEUI 1, 2, 3). Hundreds of volunteer hours have been expended, lessons learned and in order to get to the finish line, the platform transformation from static excel to interactive web base is essential. The final push is to make it easily accessible and dynamic without requiring manual corrections to inputs. Some professional paid input is required to validate key inputs. Other sources of funding are also in the works, but the \$50K OAA contribution allows this tool to reach the goal of web based accessibility (of the version of the tool that is live on the web) for all architects, free of charge.

Energy modelling is not simple, but OBJECTIVE calculates complex relationships between different but interrelated components in a much more robust way than many of the existing tools available to architects – COVE comes to mind....but architects still need to be knowledgeable and understand their inputs, the tool does not protect from stupid. Many existing tools such as E-quest, ret screen, EE4 etc are not easily accessible to architects as they are largely what I would call engineer-speak and data input not part of the architects currency.

The pro version will allow a much more complex financial analysis and is not part of this request. The free tool will address the immediate needs of architects to demonstrate the intelligence the profession can bring to sustainable design to benefit our clients.

No software can demonstrate compliance – that is the architect's responsibility, and it should remain that way. Completing these requirements involves the architect bringing intelligence into the equation and they are responsible and accountable for the compliance of their designs. The tool assists but does not determine.....



OAA Discretionary Funding

Under its [Five-Year Strategic Plan](#), the OAA has identified four key pillars: regulatory leadership, governance and operations, member competency, and public education, with the shared goal to support the Association's primary objective to serve and protect the public interest.

To this end, the OAA offers discretionary funding to deserving applicants working to improve the profession's ability to serve Ontario communities effectively. Funding requests that align with and advance the OAA's strategic priorities will be reviewed by the appropriate OAA committee. **Any requests for more than \$10,000 may only be awarded at the discretion of OAA Council.**

The OAA also provides in-kind promotional support to deserving applicants, whether they receive funding or not.

How to Apply

Interested applicants are asked to submit an application detailing:

- past OAA funding received and details on how it was used to achieve the stated objectives;
- the requested amount;
- statement of need;
- compelling proof of concept;
- project goals and target audiences;
- timeline/action plan;
- budget details;
- expected impact; and
- (optional) supporting material for consideration

Applicants are encouraged to indicate whether and how their project is scalable should a lower value award be available instead of the requested amount.

Eligibility

We welcome project proposals from:

- Not-for-profits and charitable organizations;
- Grassroots organizations;
- Informal collectives;
- Individuals; and
- Other deserving applicants (at the discretion of the OAA).

Funding can be used to fund **upcoming** projects and initiatives such as:

- Community Events
- Lectures
- Workshops
- Exhibitions
- Day Camps
- Innovative Learning Tools

The OAA will **not** fund:

- Projects that have already happened;

- Projects outside Ontario;
- Commercial/profit-driven projects;
- projects or technical tools solely benefitting those within the architectural profession;
- Projects that are contrary to the OAA's [vision, mandate, and values](#);
- Projects that are contrary to the OAA's [Conflict of Interest Policy](#);
- Illegal activities, harmful activities, or activities contrary to the Ontario Human Rights Code; or
- Projects motivated primarily by a personal or political agenda.

Evaluation

The OAA will consider a variety of projects that align with the OAA's [values, mandate, and strategic plan](#) while demonstrating the potential to advance the architecture profession's ability to serve the public effectively. The OAA will evaluate submissions against these key criteria:

- clearly **advances the OAA's primary objective to serve and protect the public interest** by demonstrating alignment with the goals and objectives outlined in the OAA's 5-year strategic plan;
- demonstrated **need** and **relevance**;
- feasibility and **likelihood of success**; and
- expected **impact**.

Recipients must submit a brief impact report within 60 days of their project's completion detailing a summary of outcomes (did the project achieve the stated goals?) and any challenges faced.

Memorandum

To: Council

Lara McKendrick	Loloa Alkasawat
Donald Ardiel	J. William Birdsell
Maxine Blais	Jim Butticci
Kimberly Fawcett-Smith	Natasha Krickhan
Jenny Lafrance	Michelle Longlade
Elaine Mintz	Angela Panacci
Clayton Payer	Anna Richter
Nicola Russo	Kristiana Schuhmann
Susan Speigel	Settimo Vilardi
Edward (Ted) Watson	Thomas Yeung

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 5.1

From: Kristi Doyle, Executive Director

Date: April 27, 2026

Subject: Alternative programming to Conference in 2027

Objective: To share with Council preliminary exploratory discussions regarding possibilities for programming in light of there being no 2027 Conference.

Background

At a workshop held as part of the January 2025 Planning Session, OAA Council agreed that the Association would take a break from offering its annual in-person Conference in 2027. This decision was arrived at following detailed discussion that considered several factors, including:

- recent lower attendance numbers;
- rising event costs;
- an increase in other available options for members to gain continuing education (e.g. weekly OAA webinars); and
- recognition of the time and financial commitment required by attendees.

The business case—in terms of programming and format—had also been the subject of discussion, with Councillors and staff noting the ongoing need to subsidize the Conference through the OAA's annual operating budget.

In making the decision to pause Conference for 2027, the OAA is in effect exploring a biennial approach between the 2026 and 2028 events. It is important to note there has been no Council decision to make any change permanent at this point; rather, the idea is to use 2027 as a pilot year to examine alternative possibilities to meet the objectives of the Conference.

As we move closer to the summer, when development of the OAA's annual budget begins, it is important that thought go into such potential programming now to ensure any necessary financial resources can be identified and included in the 2027 budget.

Among Councillors, committees, and staff, some informal conversations and speculations about programming have occurred in a variety of settings. The purpose of this memorandum is to consider a process to facilitate more formal discussions with a view to bringing forward recommendations for Council to consider for approval.

From an operational and administrative perspective, the OAA staff members traditionally involved in Conference planning and execution met briefly on April 27. This conversation served to help identify how the allocation of staff resources would be affected in 2027 as well as to create a basic understanding of the elements comprising the Conference. The goal of the discussion is to help inform Council in preparation of decisions going forward into 2027 in terms of capacity for other activities that may be contemplated. I will be able to provide input to Council in terms of how new ideas and activities may be resourced from a staffing perspective.

The staff team also discussed their understanding of the general objectives of Conference and shared a few ideas in terms of other ways in which to achieve those same goals. Below is a summary of what could be characterized as the key goals and objectives of Conference.

Key Goals and Objectives of OAA's Annual Conference

1. **Celebration:** Programs and activities that celebrate the achievements of the profession including Design Excellence Awards, OAA Service Awards, SHIFT Challenge, recognition of Honorary Members, and past-Councillor appreciation.
2. **In-person networking and social interaction:** Through social and educational activities, members have focused opportunities for face-to-face networking with both peers in the profession and other experts and thought leaders, as well as the sharing of ideas and information. Humans are social by nature, and this is expressed in various ways at Conference, from Meet the Experts luncheons to the Archifête Party.

3. **Education and training:** Through the OAA's ConEd Advisory Group-curated roster of sessions and experiential learning opportunities featuring diverse, knowledgeable, and talented speakers, the Continuing Education component of the Conference is one of its biggest draws. This aspect addresses the OAA's legislated responsibilities related to maintaining competency and setting standards of practice while also ensuring an opportunity for members to fulfil their requirements under the mandatory ConEd Program. Beyond formal ConEd, Experiential Learning, and Sponsored Learning sessions, there is knowledge to be gained of industry-related products and services provided through the Sponsors Lounge.
4. **Raising the appreciation and awareness of architecture:** Particularly evident in smaller cities, the OAA and the profession's presence in the community is recognized. The membership gathers in the Conference's wider location through off-site events and experiential learning, as well as media coverage. Others attend events as well, whether invited guests from allied industries, speakers from outside the profession, or product representatives from sponsors.

This above list is simply a starting point for further discussions and work toward identifying alternative programming for 2027. It would seem appropriate to focus alternative activities on addressing the above objectives of conference that will be missed next year.

In the months leading up to this report, general discussions have occurred in various settings as to what might be offered in 2027 in lieu of conference, including good conversations among the OAA's Local Society Chairs. In discussion with the President, an item has been added to their agenda for the **May 12** meeting to discuss programming with which they may like to be involved at a local level that can also address the absence of Conference in 2027. As cited above, this would include opportunities related to celebration, in-person networking, in-person networking, education, and raising awareness about architecture. Several Councillors will also be part of that discussion in their roles as liaisons to the Societies.

Sponsors

As a related matter, it is noted that consideration will need to be given as to how best to address the relationships that have developed over the years with sponsors, and how/if sponsors can still be engaged for 2027. It may also be an opportune time to review the OAA's existing sponsorship program with a view to considering ways to maximize the use of sponsor dollars, as well as the value added to Conferences in the future.

Next Steps

The answer to the question, “What alternative programming should be offered in 2027 in lieu of Conference?” is one that would benefit from a variety of inputs. In terms of moving this forward, one approach would be to engage existing OAA committees to consider the matter and provide input and/or recommendations specific to address the objectives above. For example, this would include the Communications & Public Education Committee (CPEC), the ConEd Advisory Committee, as well as the OAA Local Societies.

Action

Unless Council wishes to direct otherwise, the above-noted Committees as well as the local Societies and Councillor liaisons be engaged to consider alternative programming in lieu of Conference 2027.

Attachments

None.

President's Log

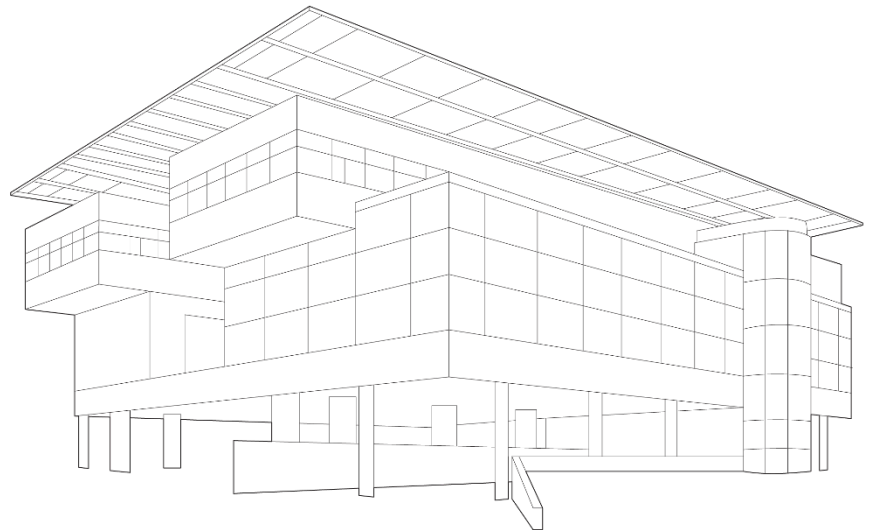
Date	Event/Meeting	Location	Attendees	Time
March 6	Taking Stock: Voices of Women in Architecture Across Canada	TMU	w/ attendees	9:00 a.m. - 2:00 p.m.
March 9	Landscape Project	virtual	w/J.Lobko, Ja Architecture, K.Doyle, A.Holder	11:00 a.m. - 1:00 p.m.
March 12	Landscape Project	virtual	w/J. Lobko, K. Doyle	9:00 a.m. - 10:00 a.m.
March 12	President/Executive Director Meeting	virtual	w/K.Doyle	12-12:30 p.m.
March 19	President/Executive Director Meeting	virtual	w/K.Doyle	12-12:30 p.m.
March 24	OAA Keynote Speaker	virtual	w/attendees	1-2:00 p.m.
March 25	President/Executive Director Meeting	virtual	w/K.Doyle	12-12:30 p.m.
March 30	Pro-Demnity AGM & Board Meeting	virtual	w/Pro-Demnity, Council	10:30 a.m. - 11:30 a.m.
March 30	Governance Meeting	virtual	w/ Committee members	12:45 p.m. - 2:45 p.m.
April 2	President/Executive Director Meeting	virtual	w/K.Doyle	12-12:30 p.m.
April 2	Finance & Audit Committee	virtual	w/Committee members	1-3:00 p.m.
April 2	TSA meeting	virtual	w/K. Doyle, TSA ED, TSA new chair	4 - 5:00 p.m.
April 8	AGM rehearsal	virtual	w/K.Doyle, C.Mills, E.Missio, M.Walsh, S.Moore	2-3:00 p.m.
April 9	Landscape Project	virtual	w/K. Doyle, K. Ambrust, J.Lobko	9:00 a.m.- 10:00 a.m.
April 9	Discussion re. Pre-approved designs letter	virtual	w/S.Vilardi, K.Doyle, C.Mills, S.Trotta	10:30-11:00 a.m.
April 9	President/Executive Director Meeting	virtual	w/K.Doyle	12-12:30 p.m.
April 10	Bill 98 Review	virtual	w/S.Vilardi, S.Trotta, E.Walsh	9:30-10:00 a.m.
April 10	PACT meeting	virtual	w/Committee members	10:00 a.m. - 12 noon
April 15	OAA AGM	virtual	w/Council, members, staff	12:30 - 2:30 p.m.
April 16	President/Executive Director Meeting	virtual	w/K.Doyle	12-12:30 p.m.
April 20	Comms mtg	in person	w/J.Lobko, K.Doyle, K.Armbrust	9-10:00 a.m.
April 20	Landscape Project	in person	w/J.Lobko, Ja Design, Sommerville, K.Doyle, K.Armbrust	11:00 a.m. - 1:00 p.m.
April 21-23	Pro-Demnity Planning Session	Mono	w/Pro-Demnity, K.Doyle	
April 27	Executive Committee	virtual	w/Executive Committee	1:30 - 2:30 p.m.
April 30	President/Executive Director Meeting	virtual	w/K.Doyle	12-12:30 p.m.
May 1-3	Banff Conference	Banff	w/K.Doyle, attendees	
May 4	Landscape Project	virtual	w/J.Lobko, Ja Design, Sommerville, K.Doyle, K.Armbrust	11:00 a.m. - 1:00 p.m.
May 5-8	RAIC Conference	Vancouver	w/attendees	
May 7	President/Executive Director Meeting	virtual	w/K.Doyle	12-12:30 p.m.
May 11	Pre-Council Dinner	Waterloo	w/Council	7-9:30 p.m.
May 12	Council Meeting	Waterloo	w/Council/staff	8:30 a.m. - 2:00 p.m.

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 6.1

Executive Director Report to Council

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 6.2

May 2026



PRESENTED BY

Kristi Doyle



Ontario Association
of Architects

Thank you to members of Council and the OAA's many volunteers for sharing your valuable time and leadership. The OAA could not carry out the work that we do without the participation of the profession.

The Executive Director's Report to Council provides an overview of key **operational milestones, opportunities, and challenges**, in addition to activities of note not covered elsewhere in the agenda.

The report also outlines progress on the OAA's 5-year Strategic Plan and the 4 strategic objective pillars:



regulatory leadership,



governance and operations,



member competency, and



public education.

Work plans for each of the OAA's discretionary Committees were shared with Council during the March meeting and their work for 2026 is well underway. The Governance Committee will be presenting a proposal to Council in June to move forward with the next strategic planning exercise as we are in the final year of the current 5-year Strategic Plan.

The OAA's Annual General Meeting was held on April 15, 2026, with over 300 registrants. Highlights of the meeting will be issued to the membership at large in the coming weeks as well as the video recording made available on the OAA's U-Tube channel.

Operational & Administrative Matters

A number of key activities have been the focus of OAA operations since the March meeting of Council.

New Councillor Orientation check in.

I will be meeting with recently elected Council members in May as a follow-up to the orientation and governance training that is offered at the outset of their term. This 'check-in' was established a number of years ago as part of our governance review and provides an opportunity for new Councillors to review specific elements of OAA governance, policies and procedures. Councillors have also provided valuable feedback on their experience thus far as members of the governing Council.

Finance Activities

The finance staff and senior management have been focused on finalizing the 'refreshed' format for the OAA's financial statements – a direct result of the upgrade of the OAA financial systems platform at the end of 2025. The new quarterly statements are included elsewhere in the May Council package.



OAA's Architectural Societies

Staff have been preparing for the annual in-person meeting of the Society Chairs and Councillor Liaisons which is scheduled for May 12 as part of the OAA's 'pre-conference' activities in Kitchener-Waterloo. The agenda has been developed in collaboration with the Society Chairs and includes time to discuss alternative programming for 2027 in lieu of the usual in-person Conference. The meeting will also serve as an opportunity to check-in with the Chairs regarding the recently adopted Financial Policies for Societies and receive feedback regarding implementation.

IMIS – Database upgrade

As reported to Council in March, the OAA database upgrade is scheduled for mid-year. Testing of the various components of the database have continued through the spring in order to ensure the best possible outcome when the 'switch over' is executed. Elements of the data migration are being carefully timed and scheduled so as to not adversely affect the ConEd 'end of cycle' transition, which is June 30.

Conference 2026

The staff team's year-long preparations for Conference come together on May 13 as we host Conference 2026 in Kitchener-Waterloo. The pre-conference virtual keynote, held on March 24, featuring cognitive neuroscientist, Dr. Colin Ellard was a great success and can be viewed on the OAA's U-Tube channel. We are looking forward to another great conference this year and catching up with Members at the registration booth!

Staff Meetings

Weekly 'staff chats' continue with all staff participating in regular peer-to-peer learning opportunities. Recently featured were discussions related to AI transparency and 'how a government bill becomes a law'. Staff will be undertaking additional cyber-training in the coming months.

Relationship Building

Construction & Design Alliance Ontario (CDAO)

The CDAO's 2026 Procurement Day was held virtually on April 30, 2026 with 396 registrants. The audience included procurement professionals, municipal and provincial government officials, lawyers and others involved in procurement across the province. The event focused on the CDAO's *Guide to Design and Construction Procurement Best Practices*. There was considerable engagement with many questions from the audience. CDAO administration is compiling responses to questions that were not answered due to time constraints and will share a Q&A summary with attendees. The session recording will also be distributed shortly and made available to CDAO member organizations.

Pro-Demnity Planning Session

I was pleased to attend Pro-Demnity Insurance Company's annual planning session on April 22-23 along with the OAA's interlocking directors and OAA President McKendrick. In addition to regular meetings between me and Pro-Demnity President and CEO, the planning session provides an opportunity to hear board discussions, as well as share information and ideas that intersect the OAA as the shareholder and Pro-Demnity. The session placed focus on updates from senior staff in furtherance of Pro-Demnity's Strategic Plan as well as discussions around future

opportunities for meeting the goals and objectives of the Plan in the coming years in support of the architectural profession.

Discussion with MAG

A periodic 'check-in' meeting with the OAA's contacts at the Ministry of the Attorney General occurred in late April and included OAA Registrar Christie Mills. In addition, work is underway to schedule a meeting with the Attorney General so that the President can provide the Minister with an update on the OAA's current activities including the Act modernization project. As a reminder, the Attorney General is the Minister responsible for the *Architects Act*.

Alberta Association of Architects (AAA) Conference

In response to an invite received from the Executive Director of the AAA, the President and I had the pleasure of attending their biennial conference. It is common for Regulators to offer reciprocal invites to their respective events as a way to share ideas and information as well as best practices. In particular, our attendance was timely as we continue to consider the format and function of our annual conference as well as alternative programming for 2027. In addition, one particular session that I attended focused on the move to a *Professional Governance Act* model in Alberta, which will affect their Act.

Meeting with Association of Registered Interior Designers (ARIDO)

As announced in March, the ARIDO has engaged a new Executive Director, Jeremy Vandermeij replacing long serving ED Sharon Portelli. I had the opportunity to meet with Jeremy and Sharon as part of their transition and to discuss a number of mutual files. We look forward to continuing our very positive and collaborative relationship with ARIDO.

National Activities

Regulatory Organizations of Architecture in Canada (ROAC)

The spring meeting of ROAC was held in Montreal on April 24 and April 25. Vice President Vilardi attended as OAA representative on the Board as well as Registrar Christie Mills and me. A separate report is provided by Vice President Vilardi elsewhere in the agenda package.

The following items of note were covered during the Administrators' meeting which took place on April 24.

Updates regarding the Examination for Architects in Canada (ExAC) were provided including the year-end financial statement, the status of the software modernization project as well as updates to conduct guidelines for test candidates.

Administrators shared their processes for notifying other jurisdictions of member/registrant suspensions. The discussion resulted in agreement for a simplified process for notification.

As ROAC continues to focus on strengthening operational and administrative matters, the Administrators discussed budget development for 2026, meeting dates as well as agenda/package format with a view to implementing best practices for an incorporated entity.

Office of the Registrar Statistical Report

REPORTING PERIOD February 18 to April 28, 2026

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 6.3

PRESENTED BY

Christie Mills



Ontario Association
of Architects

The Registrar's Report to Council provides an overview of key statutory matters and statistics, both ongoing and planned. Items of regulatory importance to the Association include information on the activities of the following:

- The Experience Requirements Committee (ERC).
- The Complaints Committee.
- The Discipline Committee.
- The Registration Committee.
- Act Enforcement.
- Correlated Legislative Matters.

The report also provides statistical information regarding:

- OAA membership and OAA status composition.
- Licence and limited licence applications.
- OAA certificate of practice composition.
- Certificate of practice applications.
- Growth statistics of the above.

The Association's principal objective is to protect users and potential users of professional architecture services by governing its licensed members, including holders of certificates of practice and temporary licences, so that the public can be confident OAA members are appropriately qualified and meet the requirements at law to practise architecture. As a self-regulated professional organization, the OAA is authorized by the Government of Ontario, under provincial statute to establish, monitor, and enforce standards of practice and performances for its members and practices. For the purpose of carrying out these objectives, the Association relies on statutory committees and processes; the statistics of which are highlighted below.

Experience Requirements Committee (ERC)

Upon referral, the Experience Requirements Committee determines if an applicant has met the experience requirements prescribed by the regulations forming part of the eligibility requirements for the issuance of an OAA licence or limited licence.

As per Section 13(3)b and 13.1(3)b of the *Architects Act*, the Registrar, on their own initiative, can (and on the request of an applicant, *shall*) refer an application for the issuance of licence or limited licence to the ERC for a determination as to whether the applicant has met the experience requirements prescribed by the regulations for the issuance of licence or limited licence. Additionally, the Committee will determine as to whether the applicant has met the experience requirements prescribed by the regulations for the issuance of licence or limited licence in matters related to [Exemption Requests to Council](#) as set out in Section 33 of the regulations.

- Three assessments were held in this reporting period. Two assessments for an applicant using international experience gained prior to enrollment in the IAP (IAP-CI) and one are related to exemption requests to Council.
- Two assessments are to be scheduled.

Reporting Period			
	Reason	Result	Deficiency
ERC Recommendation to Council		Does not meet requirements.	• Lack of minimum required competency in all assessment categories.
ERC Determinations	IAP-CI	Met the requirements.	
	IAP-CI	Met the requirements.	

CI: applicant using international experience gained prior to enrolment in IAP

CY: Currency

IAP-D: Internship in Architecture CERB deficiency.

Complaints Committee

As the regulator of the practice of architecture in Ontario, the OAA handles complaints regarding the conduct or competency of a member or practice of the OAA.

The [Architects Act, R.S.O. 1990, c. A.26](#) prescribes the complaints process to ensure the public interest in Ontario is served and protected. A complaint may be made if there is concern a member of the OAA (Architect, Licensed Technologist, a holder of a certificate of practice, or holder of a temporary licence) has contravened the *Architects Act* or has engaged in professional misconduct as set out in the regulations (R.R.O. 1990, Reg. 27, s. 42).

Below are the Complaints Committee statistics for the reporting period:

Total Inquiries ¹	18
Total Complaints Opened During Period	17 ²
Active Complaints with a CC Panel	17
Held in abeyance	0
Preliminary Review Stage	0
Closed	
Not referred (dismissed)	0
Not referred (withdrawn)	0
Not referred (caution)	0
Referred to Discipline	0
Registrar's Investigations ³	2
Good Character Investigation	1

¹ Any communication about a member's professional misconduct. This number includes matters that has since been referred to complaints, however, not all complaints began as inquiries.

² 8 of the complaints opened were for Continuing Education Cautions.

³ Not yet referred to complaints

Discipline Committee

Discipline decisions are the result of hearings conducted by a tribunal comprising two senior members of the OAA and a Lieutenant Governor in Council Appointee (LGIC) from the Discipline Committee. The Discipline Committee hears allegations of professional misconduct against members of the Association, holders of a certificate of practice, or holders of a temporary licence.

Allegations may arise through:

- referral of a matter by the Complaints Committee; or
- Council directing the Discipline Committee to conduct a hearing into allegations of professional misconduct in a specific situation.

The following are the statistics for 2025:

1. There are six (6) matters to be scheduled – although three may proceed as a combined hearing in accordance with Section 9.1 of the *Statutory Powers Procedure Act* (TBD).
2. Two (2) cases were heard in the reporting period. Once the appeal period is closed, the Committee decisions are posted on the [OAA website](#).

Registration Committee

When the Registrar proposes to refuse (Notice of Proposal (NoP)) an application for licence, limited licence, certificate of practice or temporary licence; proposes to suspend or revoke a certificate of practice or temporary licence; or, proposes to issue a licence, limited licence, certificate of practice or temporary licence with terms, conditions and limitations, the applicant may request a hearing before the Registration Committee. The Committee hears the matter and makes a determination as to the proposal by the Registrar.

The hearing is held before a panel of three members of the Registration Committee. A Registration hearing is not an appeal and is not a review of the decision made by the Registrar. A hearing is an opportunity for an applicant to present evidence in support of their application. The applicant bears the onus of satisfying the Registration Panel, on reasonable grounds, that they meet the requirements of the Act and the regulations for the purpose of issuance of a licence, limited licence, or certificate of practice.

The [OAA website](#) dedicated to the Registration Committee includes recent requested hearings and the associated hearing dates. This aligns with the expectations of the [Statutory Powers Procedure Act, R.S.O. 1990, c. S.22 \(ontario.ca\)](#) and infuses more transparency on the OAA website. Committee Decisions and Reasons are also posted for any hearings resulting in a decision and order to issue a licence.

On July 5, 2024 the Chair of the Registration Committee ordered that further scheduling of Registration hearings be suspended until the Notice of Motion advanced by the AATO is resolved. This decision was communicated to all hearing applicants on

July 8, 2024. In the Fall of 2025 independent legal counsel reconfirmed the Chair’s position on the scheduling of hearings.

The Registration Committee statistics for the reporting period are as follows:

- Sixteen hearings are to be scheduled (nine applicants have withdrawn their requests since the last reporting period).

Act Enforcement

The Act restricts the practice of architecture to members of the OAA providing professional services through a certificate of practice issued by the OAA. The practice of architecture includes:

- the preparation or provision of a design to govern the construction, enlargement, or alteration of a building;
- evaluating, advising on, or reporting on the construction, enlargement, or alteration of a building; or
- the general review of the construction, enlargement, or alteration of a building.

It is an offence for an unlicensed person (including a corporation) to use the term “Architect” or “Licensed Technologist”. It is also an offence to hold oneself out as engaging in the practice of architecture without a licence or limited licence issued by the OAA.

Misrepresentation of a protected title and misleading claims or advertising (inadvertently or purposely) could lead the public to conclude they would be receiving architectural services from a licensed and regulated professional.

The OAA’s regulatory mandate includes acting against those unlawfully providing architectural services. The *Architects Act* and its regulations outline specific exceptions, but outside of these, the OAA may take legal action. The OAA will investigate when a possible infraction is brought to its attention. If it appears illegal practice has occurred, the OAA may do one or more of the following:

- Send an inquiry letter advising of the concerns and request specific corrective action. This is a common first step in the case of misrepresentations.
- Request the individual sign an undertaking and covenant agreement, which includes an acknowledgment of the breach of the *Architects Act* and agrees to compliance in the future.
- Pursue financial damages or injunctive relief through the courts.

Below are the act enforcement statistics for the reporting period:

New matters received for reporting period	27
Active files/ Ongoing investigations	18
Resolved by Legal Counsel	0
Resolved by OOTR for reporting period	5
Unable to locate	2

No breach found	2
Injunctions (ongoing)	0
Injunctions (resolved)	0

Correlated Legislative Matters

Office of the Fairness Commissioner

The Fairness Commissioner assesses the registration practices of [regulated professions and trades](#) in Ontario to make sure they are transparent, objective, impartial and fair for anyone applying to practise their profession in Ontario.

The Office of the Fairness Commissioner (OFC) supports the Fairness Commissioner in acting on the mandate set out in the [Fair Access to Regulated Professions and Compulsory Trades Act, 2006](#) (FARPACTA) and the *Regulated Health Professions Act, 1991* (RHPA).

Under this framework, the OFC assesses each regulator's operations against five risk factors that may impede the regulator's ability to apply fair registration practices for the licensure of domestic and internationally trained applicants; the five risk factors are set out below:

1. Organizational capacity.
2. The overall control that a regulator exerts over its assessment and registration processes.
3. The impact of major changes to registration practices and relations with third-party service providers.
4. The ability of the regulator to comply with newly introduced legislative and / or regulatory obligations.
5. Public policy considerations:
 - a. Addressing labour market shortages.
 - b. The ability to promote inclusion and address anti-racism concerns in registration processes.

The OAA submitted its 2025 RICF report to the OFC March 27, 2026; once approved by the Fairness Commissioner, the report will be posted to the [OAA website](#) as per the FARPACTA requirements. At the time of writing this memo no feedback has been received.

FARPACTA Recent Amendments

Changes to the *Fair Access to Regulated Professions and Compulsory Trades Act* (FARPACTA) create legal obligations for professional regulators in Ontario.

Third Party Service Providers

Regulated professions that use third-party organizations to assess qualifications must ensure that these assessments are conducted impartially, transparently, fairly, and objectively. To do this, they must enter into formal agreements with third-party assessors, outlining key responsibilities and processes.

For OAA purposes it is reasonable to expect the OFC will consider the CACB, ROAC (ExAC) and NCARB (AREs) to be third party service providers to the OAA. The OAA engaged SML to draft MOU templates for sharing with the OAA's TPSPs. As of January 1, 2026, the MOUs have all been reviewed and signed back by all parties.

Alternative Documentation Policy

A regulated profession must have a policy outlining acceptable alternatives to required documentation when applicants cannot obtain it for reasons beyond their control. The policy must define what constitutes a reasonable alternative, specify processing timelines, and meet any regulatory requirements.

On January 22, 2026, the OAA received formal approval of its Alternative Documentation Policy from the Fairness Commissioner.

Parallel Processing Plan

The parallel processing expectations require that regulators in Ontario develop a plan addressing how it will enable multiple registration processes to take place concurrently - especially where applicants experience delays.

On January 28, 2026, the OAA received formal approval of its Parallel Processing Plan from the Fairness Commissioner. OAA staff are undertaking the necessary administrative and operational tasks for implementation.

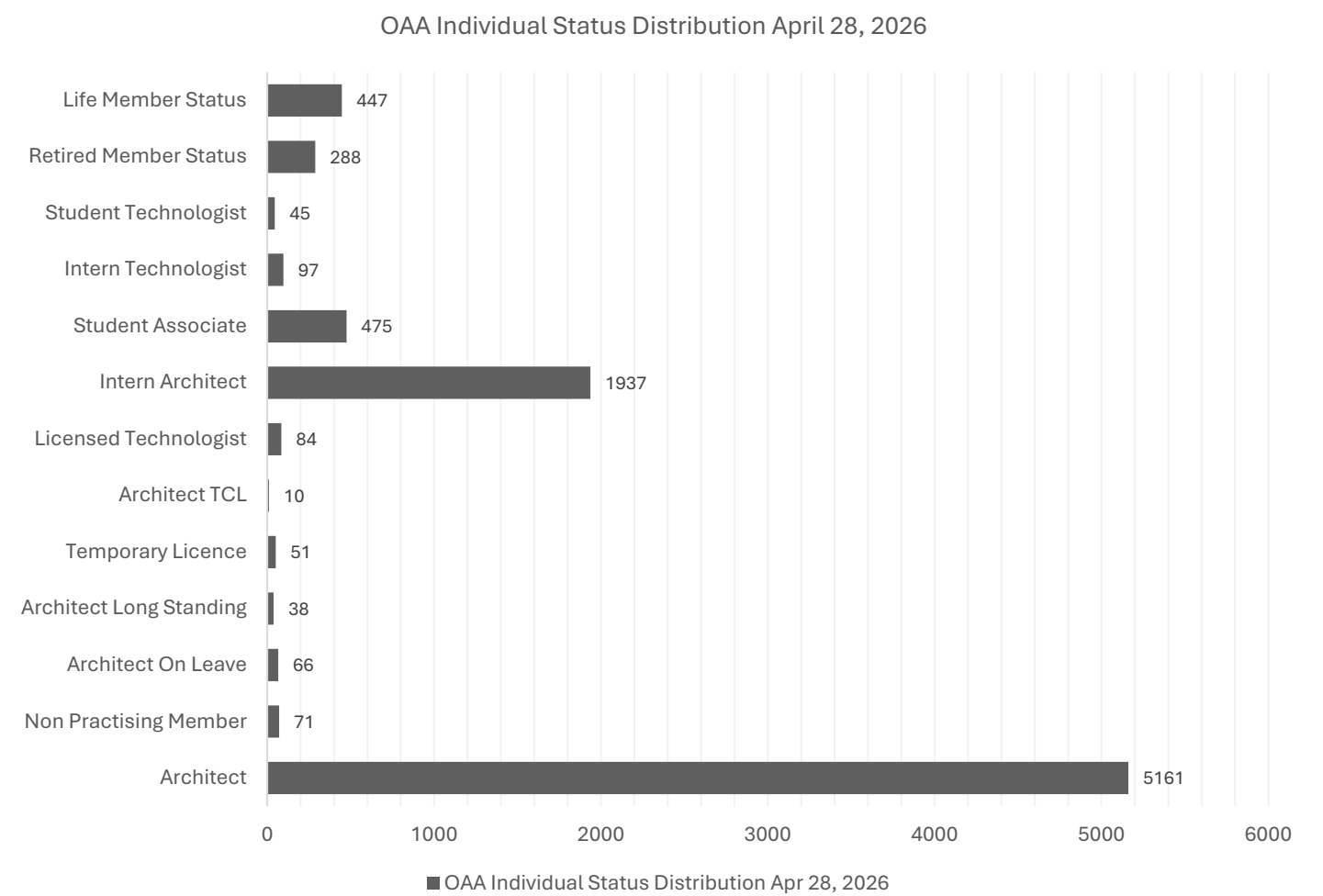
As a follow up the Fairness Commissioner's attendance at a Council meeting in June 2025, a meeting between the President and the Commissioner took place on November 20, 2025. The main topics of concern during the meeting were the OAA's ability to viably comply with the prohibition on Canadian experience as a requirement for licence and the time it takes to become licensed for internationally trained individuals. Arising from this meeting was an OAA commitment to research and propose a "practice eligibility route" program for individuals with substantial equivalence to the requirements for licence. The Office of the Registrar is actively working on this research inclusive of an environmental scan of other regulators that have similar programs that assess competency in conjunction with alternative qualifications (competency-based assessments). Staff is targeting the June or September 2026 Council meeting for the delivery of a draft program proposal for this Experienced Practitioner Assessment (EPA) Program.

The Office of the Registrar, the Policy and Government Relations Manager and the Executive Director will continue to monitor the ongoing developments under FARPACTA.

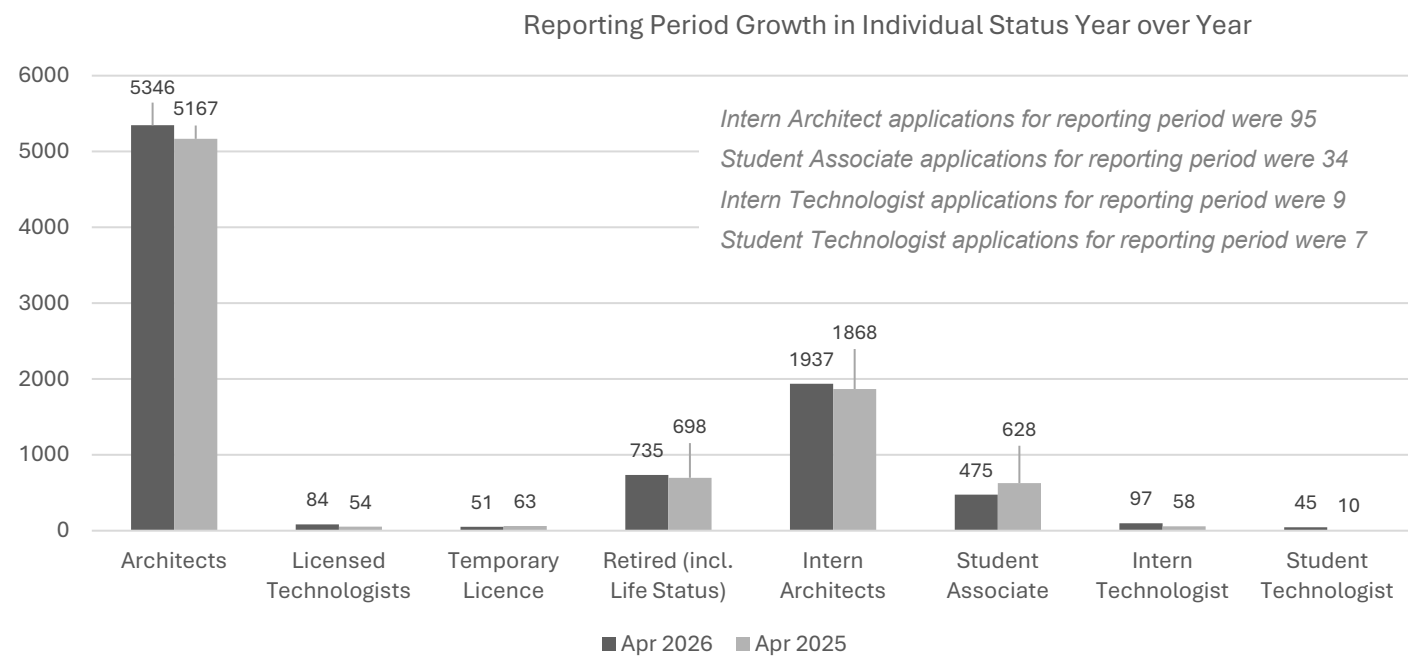
Office of the Registrar Statistics

Below are the OAA community statistics for the reporting period, indicating current records as well as changes over the year. The OAA community includes members as defined by the *Architects Act* as well as prescribed as classes of persons whose interests are related to those of the Association as defined by the regulations.

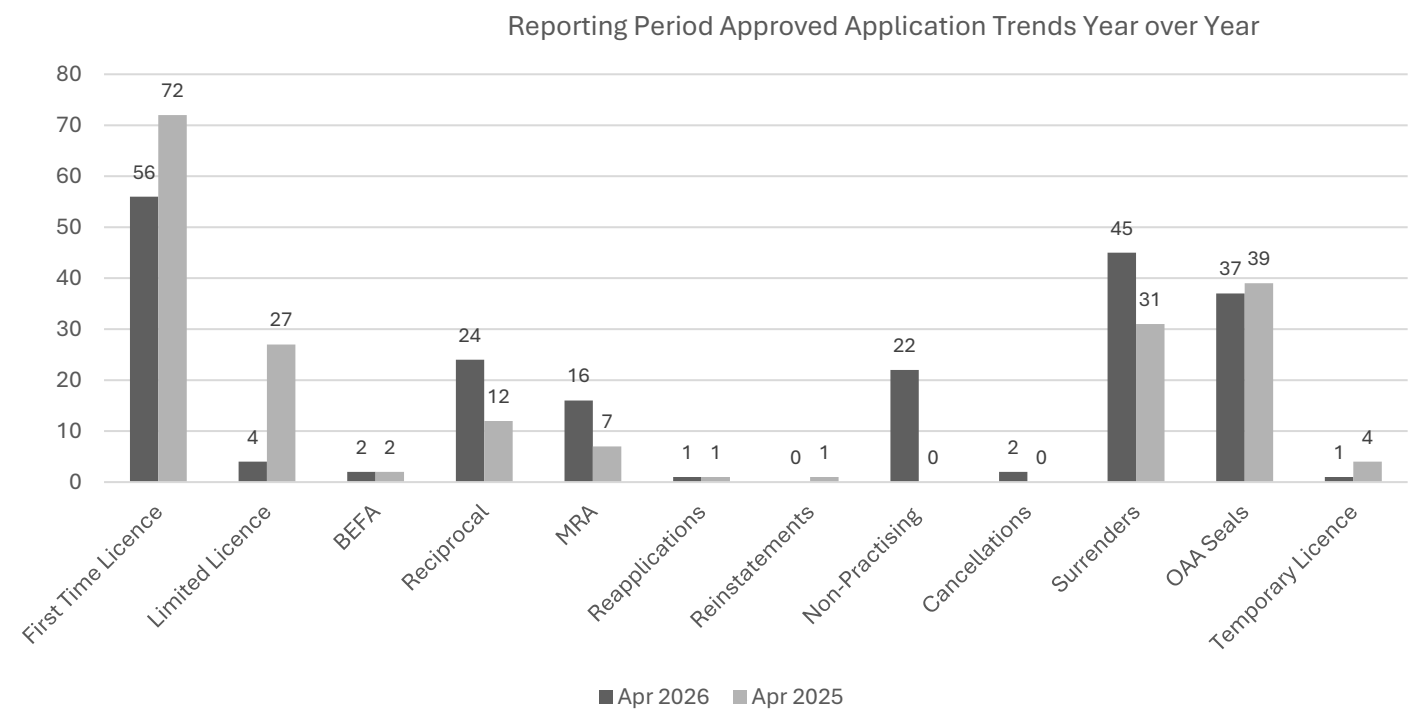
OAA Members and Status Holders



Growth in Individual Status



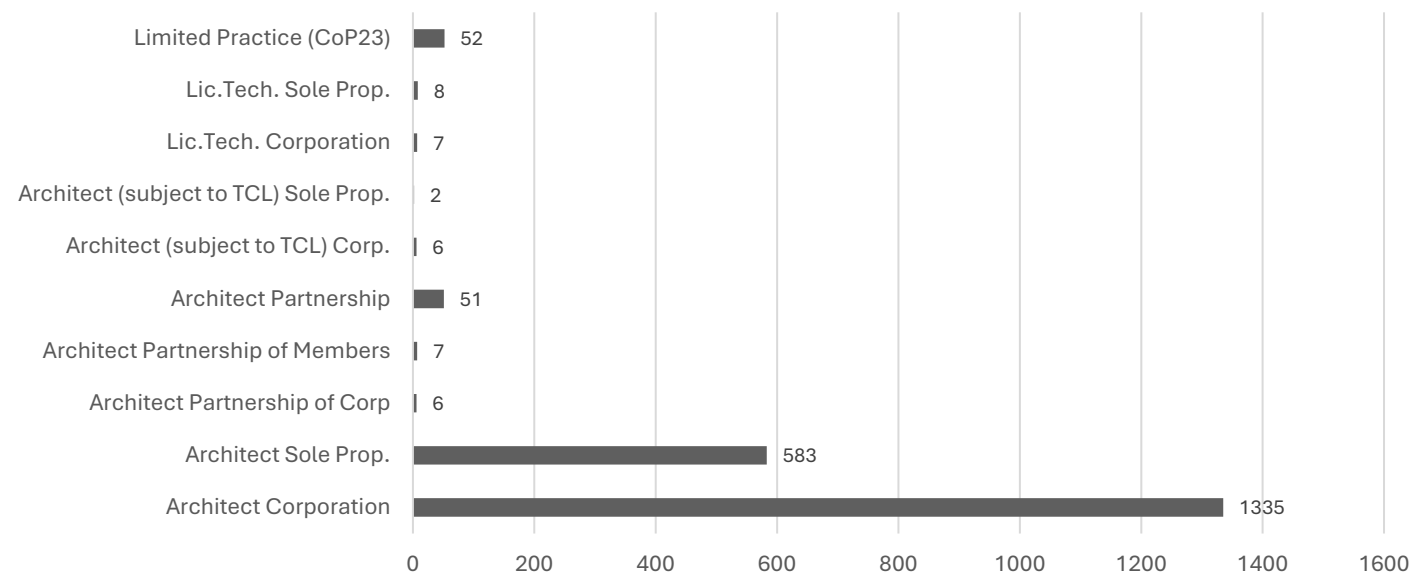
Licence and Limited Licence Applications



- Total applications received for the reporting period was 106, total approved 125.
- Of the 56 first time licence applicants, 18 were internationally educated applicants.

Certificate of Practice

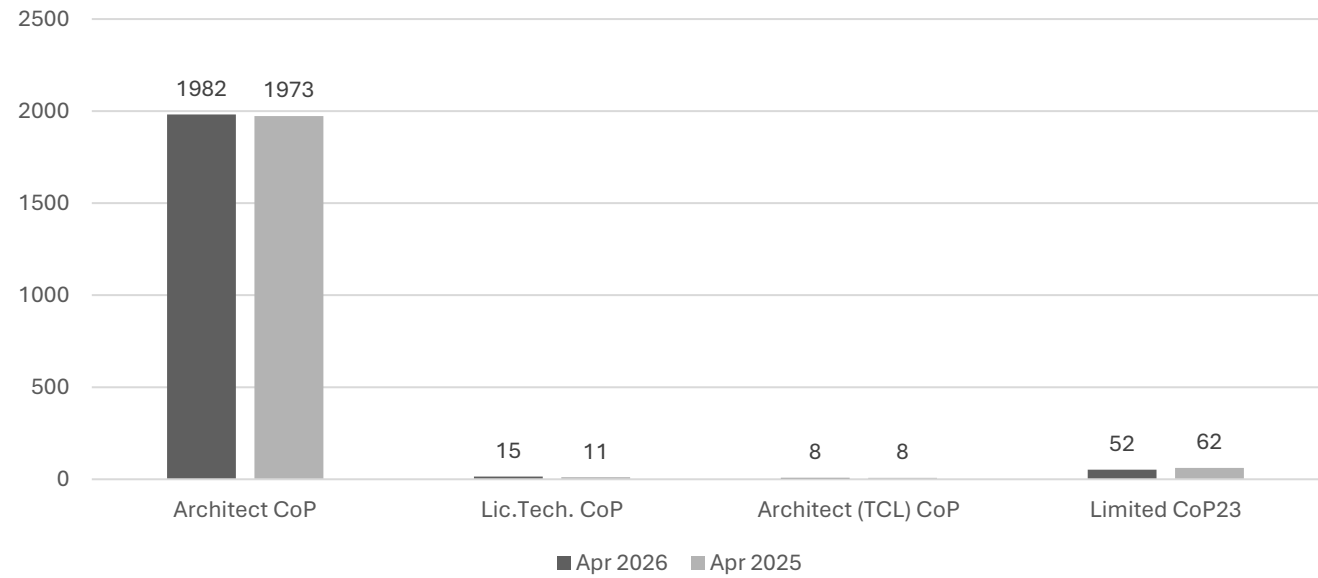
OAA Certificate of Practice Distribution as of Apr 28, 2026



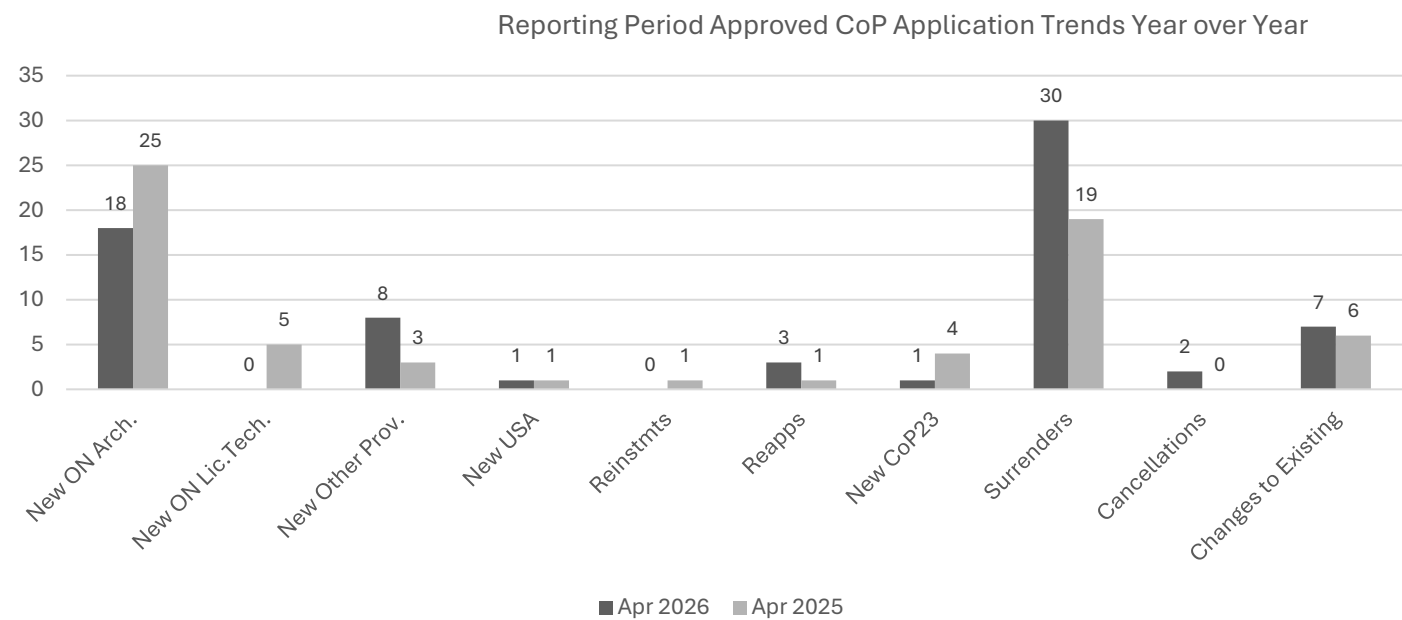
* TCL refers to “subject to terms, conditions. and limitations”

Growth in Practices

Reporting Period Growth in Practices Year over Year

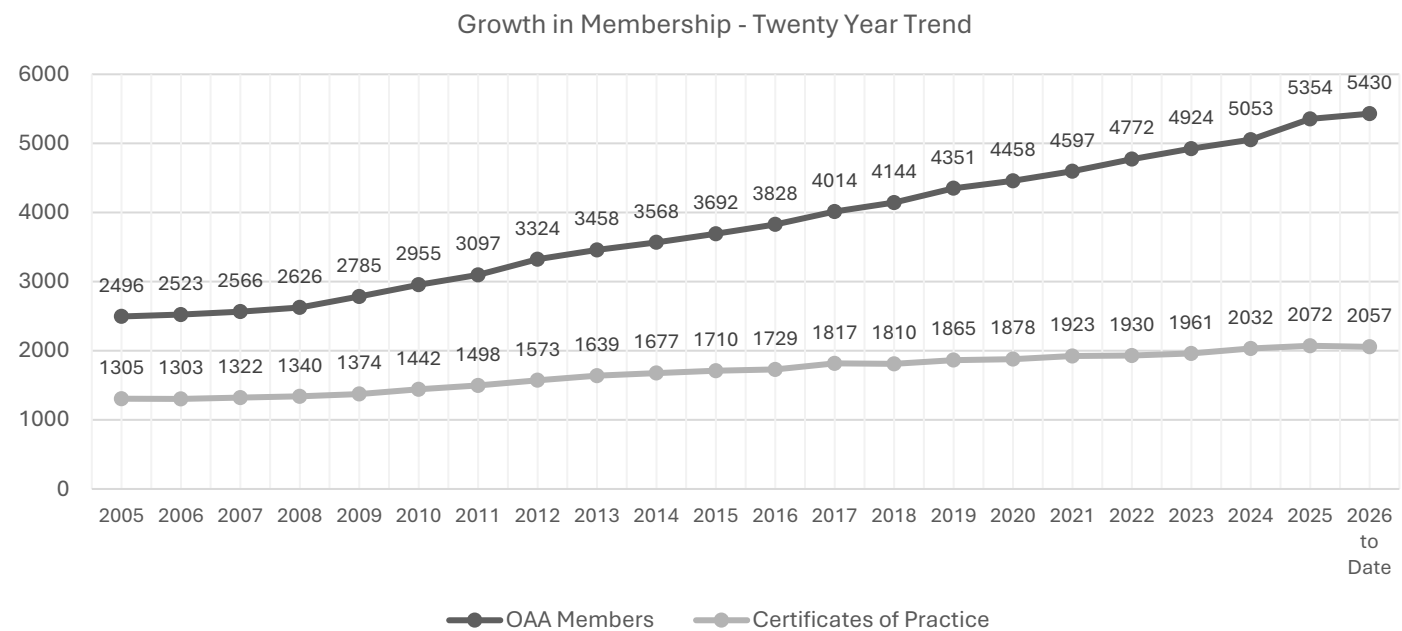


Certificate of Practice Applications



- Total CoP applications received for the reporting period was 56, total approved 37.

Long Term Trends



Memorandum

To: Council

Lara McKendrick	Loloa Alkasawat
Donald Ardiel	J. William Birdsell
Maxine Blais	Jim Butticci
Kimberly Fawcett-Smith	Natasha Krickhan
Jenny Lafrance	Michelle Longlade
Elaine Mintz	Angela Panacci
Clayton Payer	Anna Richter
Nicola Russo	Kristiana Schuhmann
Susan Spiegel	Settimo Vilardi
Edward (Ted) Watson	Thomas Yeung

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 6.4.a

From: Anna Richter, Senior Vice President and Treasurer

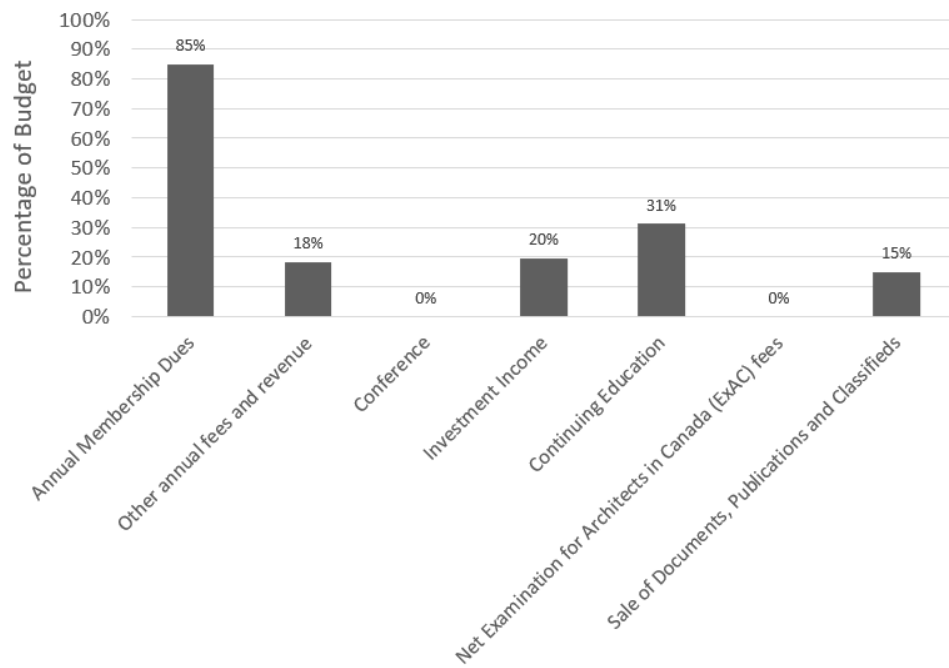
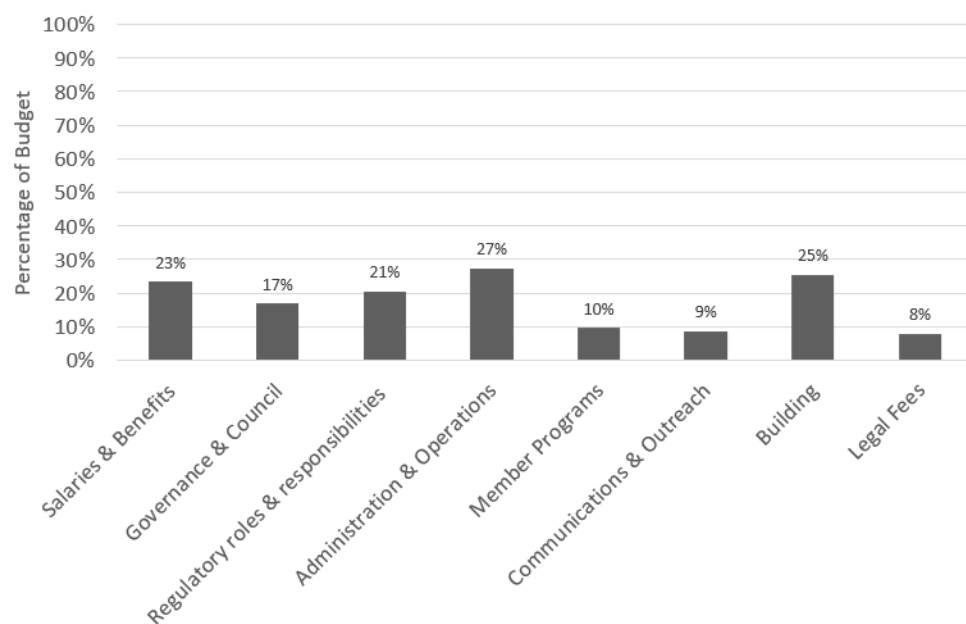
Date: April 21, 2026

Subject: **Unaudited Financial Statements for the Three Months Ended February 28, 2026**

Objective: To provide Council with financial statements and related information regarding Quarter 1 of FY-2026

As appendices, this memo includes the following financial statements for your information:

1. Balance Sheet;
2. Statement of Cash Flows;
3. Statement of Profit & Loss (comparing 2026 expenditures to 2025, and showing 2026 approved budget figures in accordance with new categorizations);
4. Council Contingency Approved vs Spent (tracking approved expenditures to be charged to Council Policy Development Contingency and available balance for the year);
5. Committee Statement expenses (shows committee budget versus actual spending); and
6. Statement of Members' Equity (current restricted and unrestricted reserve amounts).

Financial Snapshot – Year-to-date Overview**Revenue**
Actual vs Budget Projection**Expense**
Actual vs Budget Projection

Policy Contingency

The total 2026 allocation for the Council's Policy Contingency is **\$152,315**.

As of February 28, 2026, Council has not yet approved any new initiatives to be drawn from the Policy Contingency this year.

Additional Items of Note

As of February 28, 2026, the following items are of note.

New look for the Quarterly Financial Statements

As previously reported, the OAA's financial systems have been recently upgraded. The upgrade is consistent with recommendations stemming from the 2021 Operational Review and also necessitated by the discontinuation of support for the previous financial system, Great Plains Dynamics 2017. With this change, the OAA's financial statements now reflect the standard outputs available within the new platform, Microsoft Business Centre. While the presentation of these out-of-the-box reports differs from the format historically provided to Council, they maintain the same information in a modern Financial Statement format.

The standard report formats do present certain limitations in display capabilities. For example, blank spaces within reports indicate zero balances. Management continues to work with the system developers to identify and implement solutions to address these limitations.

In consultation with the Finance & Audit Committee, I will continue to work with Management, on fine-tuning the new format financial statements with a view to ensuring transparency and clear communication with Council and the membership. This could include other, specialized software options.

Reserves

The OAA's 3 year reserve allocation Plan continues to be monitored, as we focus on finalizing the mortgage renewal including a paydown of \$1,000,000. Planned allocations anticipated under the Plan will be held until those actions are complete as well as the engagement of an external Investment Manager.

Revenue

Fees received to date are **\$7,149,536.81**. This figure represents 85% of the budgeted annual fees revenue.

Revenue for both Membership and Certificate of Practice fees have increased by \$278,095 and \$209,797 respectively, which is mainly attributed to an increase in early renewals due to the communications sent to the membership related to the change of usernames in early December.

Continuing Education revenue shows an increase by \$22,038.88 in the first quarter, which is inline with expectations for end of cycle.



Expenses

OAA License Requirements shows an increase of \$66,434.08 from 2025 YTD, which reflects the OAA ExAC Levy invoice payment transferred earlier this year.

Building Committee expenses show a decrease of \$55,608.17 from this time last year which is related to the Landscape Refresh Project expenses in 2025.

Conference 2026

At this time, Conference registration revenue is tracking below expectations, with \$246,000 received to date (April 2026) compared to the budgeted \$476,850. Despite this shortfall, staff have been diligent in aligning expenses with budgeted amounts while maintaining a quality experience for attendees. Efforts are focused on ensuring that any cost adjustments do not negatively affect the overall value of the Conference and member experience. Per usual it is anticipated that there will be a slight increase in registration in the week leading up to Conference.

While we do anticipate that there will be a deficit in regard to the 2026 Conference budget, depending on the year end financial position, this may not negatively affect the general operating budget.

Action

None. For information only.

Attachments

Financial statements for three months ended February 28, 2026



Balance Sheet

Period: 02/28/26

Ontario Association of Architects

Description	2026 (02/28/26)	2025 (02/28/25)	2025(12 MONTHS)
BALANCE SHEET			
ASSETS			
CURRENT			
Petty Cash	500.00	500.00	500.00
Cash-CIBC	2,781,241.87	1,106,226.36	-38,123.88
Term Deposits -General		4,438,717.35	19.19
NSF Cheques		2,025.42	2,025.42
Pro-Demnity Accounts Rec.		91.52	-1,528.48
Cash-Scotiabank			
Cash-Premier Investment Account (PIA)	13,789,203.88	9,114,379.64	11,067,027.84
Accounts Receivable	203,000.42	-335,173.56	-334,709.70
HST-Input Tax Credits	26,921.17	-13,608.01	25,895.34
HST Receivables			
Fee validation Project			
Long Term Member Account Receivables	7,750.00	7,750.00	7,750.00
Accured Interest			
Prepaid Expense	14,168.00	35,000.00	190,633.15
Inventory	8,011.33	10,527.30	7,837.03
Total Current	16,830,796.67	14,366,436.02	10,927,325.91
LONG TERM			
Land	470,000.00	470,000.00	470,000.00
Building Additions	1,832,619.48	2,671,229.05	2,954,419.28
Furniture & Equipment	487,388.33	498,854.63	517,829.68
Computer Equipment	2,117,145.87	1,771,060.22	2,142,775.57
Wedsite Developoment	168,662.86	375,827.92	397,387.87
Building-111 Moatfield Drive	10,939,465.76	10,939,465.76	10,939,465.76
TOTAL PROPERTY & EQUIPMENT	16,015,282.30	16,726,437.58	17,421,878.16
Accumulated Depreciation-Building Additions	805,542.22	1,803,928.37	1,922,256.37
Accumulated Depreciation-Furniture & Equipment	289,245.20	278,936.86	310,368.86
Accumulated Depreciation-Computer	971,936.77	868,617.28	1,083,105.28
Accumulated Depreciation-Website Development	96,925.15	309,810.18	328,530.18
Accumulated Depreciation-Building	2,976,460.48	2,702,738.63	2,885,066.63
Total Accumulated Depreciation	5,140,109.82	5,964,031.32	6,529,327.32
Net Fixed Assets	10,875,172.48	10,762,406.26	10,892,550.84

Balance Sheet

Period: 02/28/26

Ontario Association of Architects

Description	2026 (02/28/26)	2025 (02/28/25)	2025(12 MONTHS)
Investment in Pro-Demnity	68,525,232.00	55,846,966.00	55,846,966.00
Total Assets	96,231,201.15	80,975,808.28	77,666,842.75
LIABILITIES			
CURRENT			
Accounts Payable	158,140.24	-143,896.15	2,038.77
Refund Clearing	7,012.93	6,972.38	9,571.38
CExAC Payable	941,570.00	375,072.95	450,611.76
CExAC Operating Fund	387,408.18	26,941.55	226,802.52
Stale Dated Refund			
HST Payable	293,423.35	316,447.40	24,005.39
RBC-LTD Clearing	69.29	-1,606.78	-1,810.23
Deferred Revenue	845,628.79	651,207.67	631,922.67
Mortgage Payable - Current	145,372.32	145,372.32	16,152.48
Total Current	2,778,625.10	1,376,511.34	1,359,294.74
LONG TERM			
Mortgage Payable - Long Term	3,521,241.28	3,715,071.04	3,715,071.04
Total Long Term Liabilities	3,521,241.28	3,715,071.04	3,715,071.04
Total Liabilities	6,298,337.90	5,091,582.38	5,074,365.78
EQUITY			
Members' Equity	78,799,806.05	64,696,094.82	64,921,447.70
Major Capital Reserve Fund (Internally Restricted)	2,636,209.44	2,861,562.32	2,636,209.44
Operating Reserve Fund (Internally Restricted)	2,959,374.51	2,959,374.51	2,959,374.51
Legal Reserve Fund (Internally Restricted)	285,500.00	285,500.00	285,500.00
Surplus/(Deficit)	5,250,444.77	5,081,952.81	1,790,077.88
Members Equity Closing	89,931,334.77	75,884,484.46	72,592,609.53
Total Liabilities & Equity	96,231,201.15	80,976,066.84	77,666,975.31

Statement of Cash Flow

Period: 02/28/26

Ontario Association of Architects

Description	Actual YTD (2026)
Operating Activities:	
Excess (deficiency) of revenue over expenses	5,250,444.77
Add Items not involving Cash	
Amortization of Property and Equipment	1,094,787.42
Loss on disposal of Property and Equipment	
Income from Investment in Pro-demnity Insurance C	68,525,232.00
Net Change in non-cash working Capital items:	
Account Receivables	236,019.85
Inventories	8,011.33
Prepaid Expenses	14,168.00
Account Payable & Accrued Liabilites	156,611.76
Deferred Revenue	845,628.79
Major Capital Reserve Fund(Internally restricted)	2,636,209.44
Operating Reserve Fund (internally Restricted)	2,959,374.51
Legal Reserve Fund (Internally Restricted)	285,500.00
Cash Flow from Operating Activities	55,554,874.49
Financing Activities:	
Mortage Payable -Current	145,372.32
Cash flows from financing activities	145,372.32
Investing activities:	
Short term deposits	
Purchase of Property & Equipment	16,015,282.30
Cash Flow from Investing Activities	16,015,282.30
Net increase/(decrease) in cash during the year	71,424,784.47
Cash, beginning of year	68,643,042.60
Cash, end of period	2,781,741.87

Profit and Loss Statement

Period: 02/28/26
Ontario Association of Architects

Description	Actual YTD (2026)	Actual YTD (2025)	Annual Budget (2026)	YoY Variance
Revenue				
Annual Membership Dues	7,149,536.81	6,669,675.37	8,434,029.49	479,861.44
Membership Fees	5,910,033.02	5,631,937.56	6,290,829.34	278,095.46
Application Fees	23,504.00	36,645.00	155,798.68	-13,141.00
Certificate of Practice Fees	1,208,472.87	998,675.61	1,922,513.47	209,797.26
Other Member Fees	7,526.92	2,417.20	64,888.00	5,109.72
Other annual fees and revenue	10,181.00	3,585.00	55,420.00	6,596.00
OAA License Requirements	501.00		14,700.00	501.00
Other Income (Classified, Awards, Discipline Recov	9,680.00	3,585.00	40,720.00	6,095.00
Conference		111,255.00	761,850.00	-111,255.00
Investment Income	75,286.11	53,247.23	385,000.00	22,038.88
Continuing Education	33,122.25	7,092.00	106,470.00	26,030.25
Net Examination for Architects in Canada (ExAC)			114,840.00	
Sale of Documents, Publications and Classifieds	8,071.26	5,583.31	54,000.00	2,487.95
Total Revenue	7,276,197.43	6,850,437.91	9,911,609.49	425,759.52
Expenses				
Salaries & Benefits	1,100,650.40	964,888.27	4,714,159.00	135,762.13
Salaries & Benefits	1,075,595.42	955,555.95	4,659,159.00	120,039.47
HR Administration	25,054.98	9,332.32	55,000.00	15,722.66

Profit and Loss Statement

Period: 02/28/26

Ontario Association of Architects

Description	Actual YTD (2026)	Actual YTD (2025)	Annual Budget (2026)	YoY Variance
Governance & Council	109,387.63	69,259.22	646,748.75	40,128.41
Liaison with Gov't & Other Organizations	38,854.18	25,811.30	174,600.00	13,042.88
Council, Senior Management and Other	70,533.45	43,447.92	472,148.75	27,085.53
Regulatory roles & responsibilities	86,872.81	22,168.20	420,974.20	64,704.61
OAA License Requirements	84,637.37	18,203.29	186,390.00	66,434.08
Regulatory Committees	2,235.44	3,964.91	234,584.20	-1,729.47
Administration & Operations	194,227.05	165,544.76	706,544.87	28,682.29
Documents & Other	2,551.18	2,696.66	22,000.00	-145.48
Business Expense	49,867.29	38,490.32	222,387.00	11,376.97
Computer & Maintenance	43,503.58	29,302.20	346,907.00	14,201.38
Insurance	98,305.00	95,055.58	115,250.87	3,249.42
Member Programs	139,290.64	140,365.39	1,453,429.40	-1,074.75
Continuing Education	-285.84	7,524.69	40,000.00	-7,810.53
Conference	137,902.05	123,926.80	968,949.00	13,975.25
Societies	150.01	832.82	287,748.00	-682.81
Comms - Honours and Awards	771.50	7,709.76	87,740.00	-6,938.26
Practice	752.92	371.32	58,992.40	381.60
Communications & Outreach			10,000.00	

Profit and Loss Statement

Period: 02/28/26

Ontario Association of Architects

Description	Actual YTD (2026)	Actual YTD (2025)	Annual Budget (2026)	YoY Variance
Communications & Outreach	27,915.79	29,935.70	320,182.56	-2,019.91
Communications	18,446.10	19,060.69	282,294.56	-614.59
Web site	9,469.69	10,875.01	37,888.00	-1,405.32
Building	343,300.48	359,384.03	1,348,570.71	-16,083.55
Building Committee	6,149.30	61,757.47	145,000.00	-55,608.17
Utilities	154.83	144.86	2,500.00	9.97
Tax and Mortgage Expenses	27,450.26	28,220.93	142,625.91	-770.67
Building Major Capital Reserve Fund				
Building Maintenance & Security	72,465.09	57,274.77	110,115.06	15,190.32
Depreciation	237,081.00	211,986.00	948,329.74	25,095.00
Legal Fees	24,107.86	16,939.53	301,000.00	7,168.33
Legal-Business/Operations	3,672.02	13,586.00	90,000.00	-9,913.98
Legal/Audit-Regulatory	12,818.84	3,353.53	170,000.00	9,465.31
Legal-Practice	7,617.00		41,000.00	7,617.00
Legal-Reserve				
Total Expenditures	2,025,752.66	1,768,485.10	9,911,609.49	257,267.56
SURPLUS(+)/DEFICIT(-)	5,250,444.77	5,081,952.81		168,491.96

Profit and Loss Statement

Period: 02/28/26
Ontario Association of Architects

Description	Actual YTD (2026)	Actual YTD (2025)	Annual Budget (2026)	YoY Variance
Other Items				
On-going legal matters				
Investment Income from Pro-Demnity Insurance Co				
Total Expenditures	2,025,752.66	1,768,485.10	9,911,609.49	257,267.56
Total Revenue	7,276,197.43	6,850,437.91	9,911,609.49	425,759.52
SURPLUS(+)/DEFICIT(-)	5,250,444.77	5,081,952.81		168,491.96

OAA - Council Policy Development Contingency

Period: 02/28/26
Ontario Association of Architects

Description	Actual YTD	Annual Budget 2026
Council Policy Development Contingency		152,315
Balance		152,315

OAA-Committees

Period: 02/28/26
Ontario Association of Architects

Description	Actual YTD (2026)	Actual YTD (2025)	Annual Budget (2026)
Committees			
Standing Committees	2,256.22	551.52	68,746.96
OAA Governance Committee	1,395.00	550.00	35,000.00
Finance & Audit Committee			
Communications & Public Education Committee (CP		1.52	13,894.56
Practice Resource Committee	789.02		19,852.40
Policy Advisory Coordination Team (PACT)	36.10	371.32	37,640.00
Statutory Committees	41,190.39	44,932.69	363,187.24
Council and Executive Committee	38,864.95	40,967.78	128,603.04
Discipline Committee	45.00		66,269.70
Complaints Committee		3,423.50	61,024.68
Experience Requirements Committee (ERC)	2,280.44	541.41	36,401.32
Registration Committee			70,888.50
Fees Mediation Committee			
Discretionary Committees	6,149.30	61,757.47	145,000.00
Building Committee	6,149.30	61,757.47	145,000.00
Committees Total	49,595.91	107,241.68	576,934.20

OAA-Statement of Equity

Period: 02/28/26
Ontario Association of Architects

Description	Actual YTD (02/28/26)
Total Members Equity	89,931,334.77
Less: Current YTD Surplus	5,250,444.77
Less: Allocation of Reserves	5,881,083.95
Legal Reserve	285,500.00
Capital/Building Reserve	2,636,209.44
Operating Reserve	2,959,374.51
Less: Pro-Demnity Insurance Company	68,525,232.00
Less: Property & Equity	7,208,558.88
YTD Unrestricted Members Equity	3,066,015.17

Memorandum

To: Council

Lara McKendrick	Loloa Alkasawat
Donald Ardiel	J. William Birdsell
Maxine Blais	Jim Buttici
Kimberly Fawcett-Smith	Natasha Krickhan
Jenny Lafrance	Michelle Longlade
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Nicola Russo	Kristiana Schuhmann
Susan Spiegel	Settimo Vilardi
Edward (Ted) Watson	Thomas Yeung

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 6.5.a

From: Communications and Public Education Committee (CPEC)

Susan Spiegel, Vice President & Chair	
Mariella Amodio	Marlo Fabella
Carl Knipfel	Shan Li
Elaine Mintz	Jose Power

Date: April 24, 2026

Subject: Update from the Communications and Public Education Committee

Objective: To provide an update on the OAA funding program recipients.

The Communications & Public Education Committee (CPEC) provides oversight and advice for consideration by Council and OAA staff on public education and outreach activities in direct response to the secondary objects of the Association as set out in the *Architects Act*:

To establish and maintain or to assist in the establishment and maintenance of classes, schools, exhibitions, or lectures in, and to promote public appreciation of, architecture and the allied arts and sciences.

More specifically, the Committee focuses its efforts to advance the public's understanding and recognition that architecture is integral to the quality of life and well-being of society as experienced through a sustainable, resilient, and durable built environment.

The Committee met at the OAA Headquarters on April 10 to review the submissions to the Public Awareness and Society Project funding programs.

Public Awareness Funding Program

Twice each year, the OAA offers **Public Awareness Funding** to applicants working to expand awareness of the value of architecture in their communities. To learn more about the program, visit aaa.on.ca/connect/sponsorship-advertising/public-awareness-funding.



March 16 marked the deadline for the first round of Public Awareness Funding in 2026. The OAA received 13 applications totalling \$88,100 in requests. The Committee determined the following projects were most deserving and awarded the following funding:

Heritage Ottawa – <i>Walking Tours Program 2026</i>	\$4000
<i>Jane's Walk</i>	\$7500
Laurentian University – <i>Archi-North Summer Camp</i>	\$5000
Moses Structural Engineering – <i>Timber Fever 2026</i>	\$3000
RAW Design – <i>Diversity in Design Student Summer Camp</i>	\$5000
Society of South Asian Architects (SOSA) – <i>SAY IT LOUD Amplifying Voices of Diverse Designers</i>	\$3000
BRIDGE – <i>Building Futures: Student Explorations in Architecture, Housing, and Social Equity</i>	\$1500
<i>Toronto Design Offsite Festival 2027</i>	\$3000
Urban Minds – <i>1UP Competitions: Youth-ed Flood Response Solutions for Evergreen Brickworks</i>	\$8000
TOTAL	\$40,000

Society Project Funding Program

Located in 14 communities across Ontario, the Local Architectural Societies are the regional chapters of the OAA, providing opportunities for dialogue between the OAA, local members of the architecture profession, and the public. The Societies are the Association's key partners and collaborators who can work effectively within their communities to raise the awareness, appreciation, and understanding of architecture. As such, the OAA provides dedicated funds to the Societies to support them in delivering this work.

The [Society Project Funding program](#), is awarded to carry out special projects, programs, or events that further the OAA's objective to establish classes, schools, exhibitions, or lectures in—and promote public appreciation of—architecture and the allied arts and sciences, where such initiatives cannot be covered by the Society's current assets.

There are two streams within this funding program: **\$38,000 offered twice annually** for single-time projects and **\$25,000 offered once annually for recurring projects/programming lasting three consecutive years**.

March 16 was the first deadline for submissions under the updated guidelines for Society Project funding, approved by Council in late 2025. Unfortunately, one Society submitted via the sunset process and their submissions were missed. Once alerted, the Committee opted to consider the requests considering this round a "grace period" in

acknowledgment of the tremendous value of Society work in the community. Since all funding had already been allocated to the other Society applicants before learning of the additional requests, the Committee agreed to draw the required funds from the fall 2026 one-time projects budget, leaving \$29,000 for the fall round. This direction was reviewed as well with the President and Senior Vice President & Treasurer as well as the Executive Director. For the recurring requests, CPEC was able to allocate the funds still remaining in the recurring “bucket”.

The funding was allocated as follows:

ONE – TIME PROJECTS	
Algoma – <i>Collab-North Sponsorship (x3 students)</i>	\$1050
Grand Valley Society (GVSA) – <i>Design for Joy</i>	\$3500
Hamilton/Burlington Society (HBSA) – <i>Spring Media and Networking Event</i>	\$2500
London Society (LSA) – <i>Nuit Blanche London 2026</i>	\$4000
North Bay Society (NBSA) – <i>Collab-North Sponsorship (x3 students)</i>	\$1050
Northern Ontario Society (NOSA) – <i>Collab-North Sponsorship (x5 students)</i>	\$1750
Niagara Society (NSA) – <i>Niagara Architecture Awards</i>	\$4700
Northwestern Ontario Society – <i>Bingo Card Photo Contest</i>	\$6000
Trent Society – <i>Community-led Design for an Indigenous Gathering Arbour</i>	\$5000
Toronto Society (TSA) – <i>Expansion of Open Studio for Doors Open</i>	\$5450
Toronto Society (TSA) – <i>Architecture Trivia Night</i>	\$3000
Windsor Region Society (WRSA) – <i>Jane’s Walk Windsor-Essex</i>	\$4000
Windsor Region Society (WRSA) – <i>United Way “On Track to Success”</i>	\$5000
TOTAL AVAILABLE FOR ROUND 1	\$38,000
+ TOTAL TO BE DRAWN FROM FALL BUDGET	\$9000
TOTAL	\$47,000

3-YEAR RECURRING PROJECTS (2026 – 2027 – 2028)	
• London Society (LSA) – <i>Nuit Blanche London (top up)</i>	\$2000
• North Bay Society (NBSA) - <i>Bursaries</i>	\$3000
• Ottawa Regional Society (ORSA) – <i>Ottawa Architecture Week</i>	\$10,000
• Windsor Region Society (WRSA) – <i>Windsor International Film Festival</i>	\$5000
• Windsor Region Society (WRSA) – <i>Social Media services</i>	\$5000
TOTAL	\$25,000

The next round of funding for both programs has a deadline of September 14. It is anticipated that the Committee will prepare a request for Council's consideration at their June meeting regarding "topping up" the fall funding to offset the funds which were drawn from fall allocation.

Discretionary Funding – OBJECTIVE Energy Modelling Software

CPEC members met with members of PACT to review a proposal from OpenBuilding regarding the OBJECTIVE Energy Modeling Software. Details of this proposal and the results of the meeting can be found in a separate memo in this Council package.

Additional Updates

Keynote

The [2026 Keynote](#) presentation with cognitive neuroscientist and author, **Dr. Colin Ellard** aired live via Zoom Webinar on Tuesday March 24. The presentation was very well-received with OAA audiences; feedback gathered via online survey immediately following the event indicated **over 90% of viewers rated the presentation as "good" or "excellent."** See feedback summary appended for further details.

The keynote was made available for a limited four-week period on the OAA's YouTube Channel for viewership by OAA members and the general public.

Action

None. For information only.

Attachments

Conference Keynote Feedback - Colin Ellard 2026.pdf

MCC

EVENT REPORT

OAA Conference 2026 Virtual Keynote | Reporting & Survey Feedback Summary

Effective: **April 9, 2026**

MCC

VIRTUAL KEYNOTE OVERVIEW

PROGRAM IN REVIEW

Data Analysis | Survey Feedback



979

total registered

801

total unique
viewers

81.8%

registrant to viewer
conversion rate

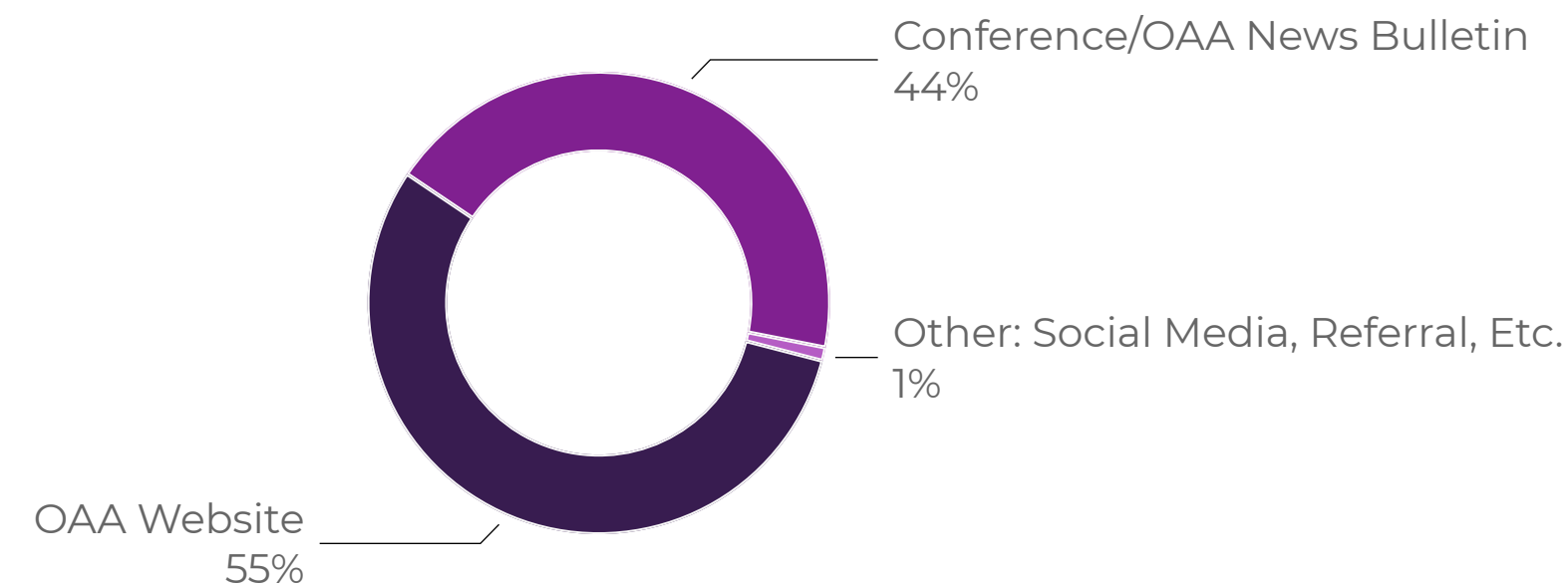
*Last in-person attendance was 2019
where audience was 379.
(65% of the overall Conference audience)*

2025 Virtual Keynote Attendance: 838

*Overall, webinar conversion rates into live webinar
attendees is about **60%** on average.**

**Based on 2026 Digital
Engagement Benchmarks Report*

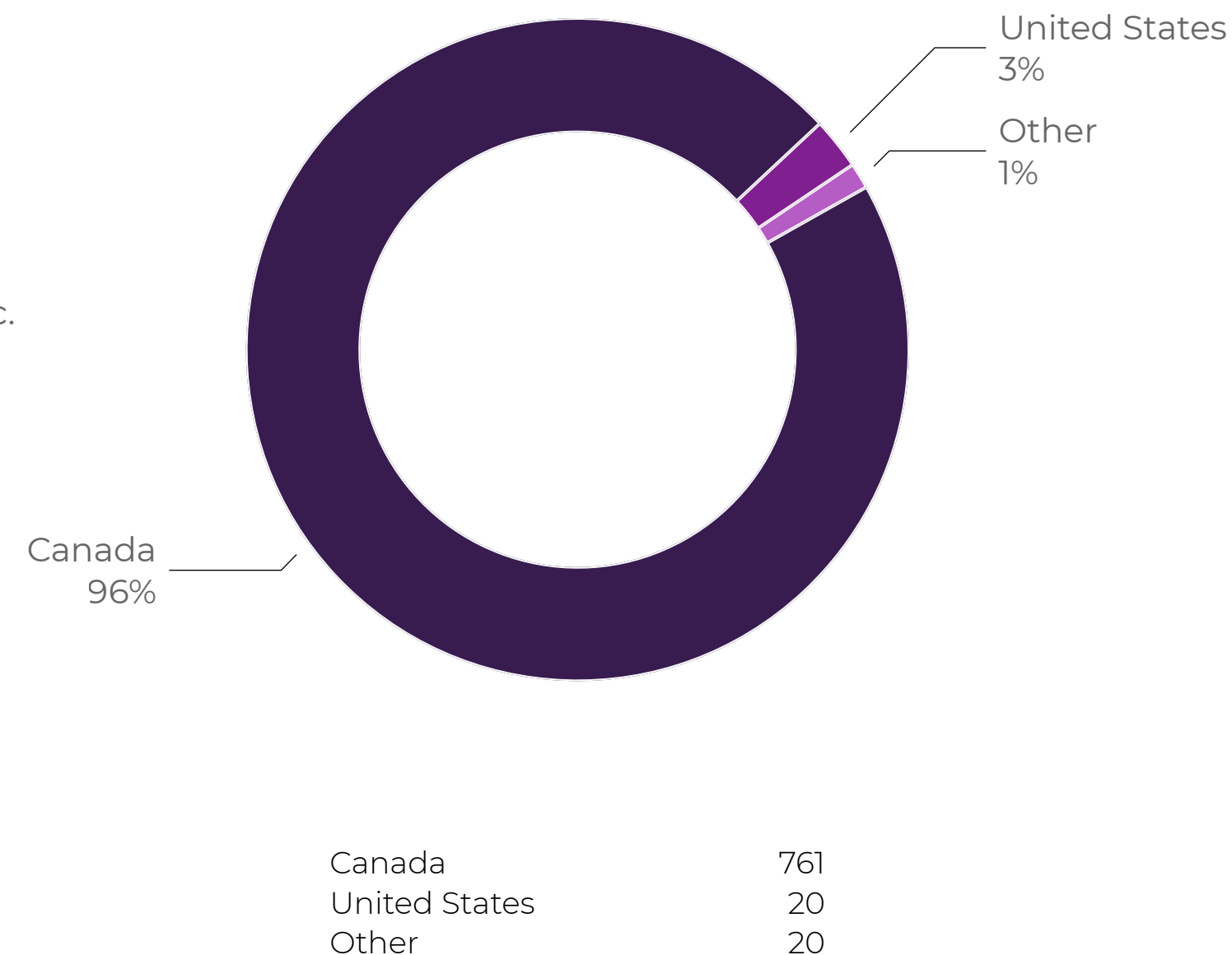
Key Communications Vehicles for Information Related to Event



99%

of attendees heard
about the event from
Bulletins or the website.

Audience Attendance by Location



21.3%

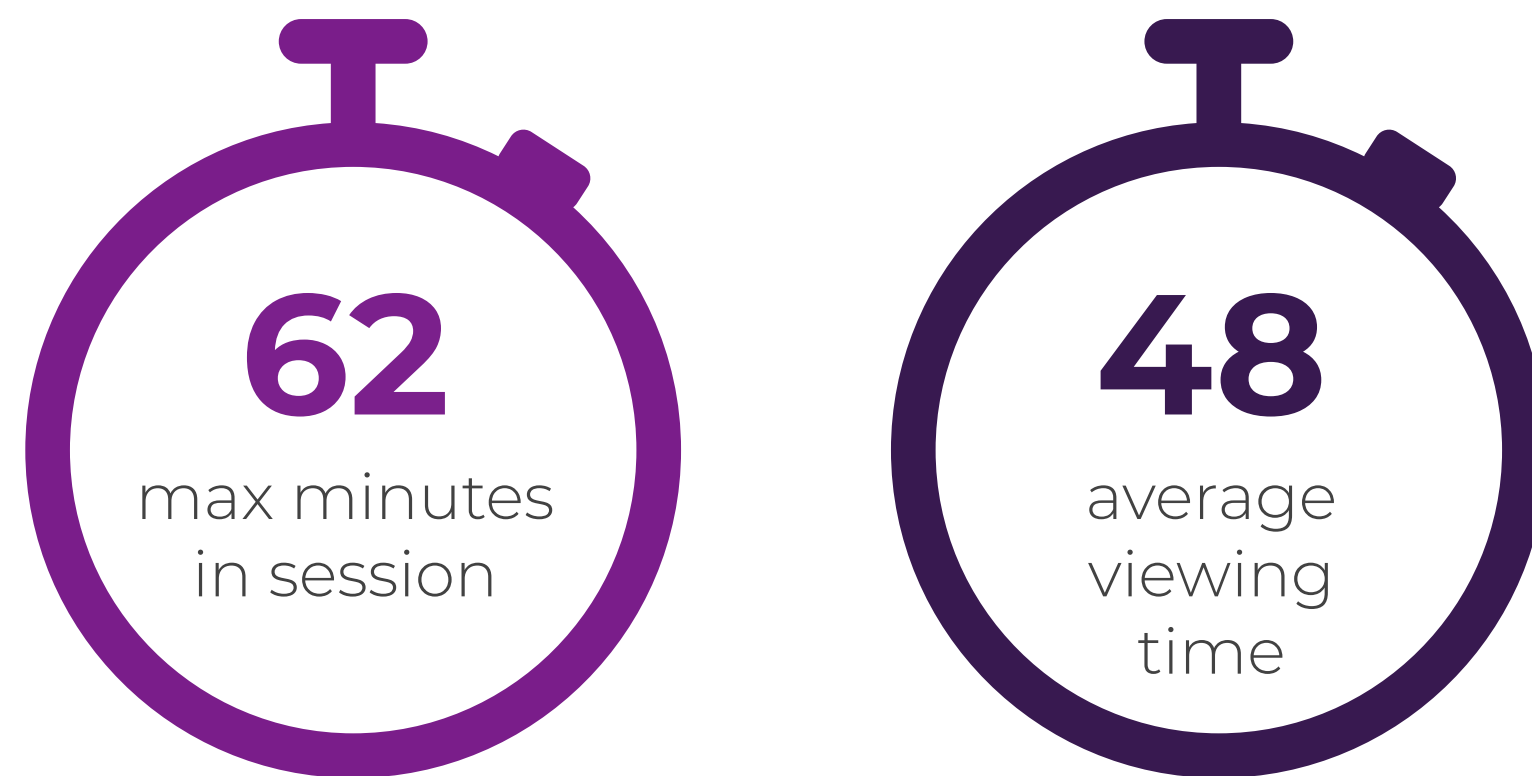
of attendees are
definitely or still
considering attending
Conference 2026.

45.8%

of attendees are
definitely or still
considering attending
Conference 2026.

Your Event Performance

Average viewing time for webinar attendees



Industry Comparisons

Average viewing time for webinar attendees*



Audience Engagement | Questions

your event

industry comparisons

24

total number of questions asked

14

average number of webinar questions*

**Based on 2026 Digital Engagement Benchmarks Report*

90.5%

rated this event
good or excellent

Session Feedback:

94.8%

thought The keynote
content matched the
description
(scoring 3 or greater)

92.4%

thought the session's
scope and depth of
the content presented
met expectations
(scoring 3 or greater)

93.4%

thought The topic of the
keynote is relevant to
the Conference theme,
Collaboration Powering
Innovation
(scoring 3 or greater)

Keynote Speaker Feedback:

4.5/5

displayed
competency
in the topic presented
(Scored 1-5. 5 being excellent)

4.5/5

expressed ideas
clearly and effectively
(Scored 1-5. 5 being excellent)

4.3/5

Created an engaging
environment for
learning
(Scored 1-5. 5 being excellent)

* percentage total of those that strongly agree or agree by respondents

Cross-section of Survey Comments:

I Absolutely enjoyed the presentation. The last reflection inspired me to continue to do cross-discipline work and collaboration.

Examining spatial experience from a scientific POV is increasingly important in the age of AI.

Presentations that draw on broader ideas about architectural practice are very welcome.

Dr. Ellard really gave me the incentive to research more in this field. This presentation was really captivating.

Thank you for the thoughtful presentation. Fantastic — thorough explanation and excellent visuals/slides.

This was too short a presentation. More of this is what is required at the OAA conference. Thank you.

Thank you Susan Spiegel for excellent hosting — bringing the numerous questions to a focal point and keeping the conversation fresh.

In person is great, but with limited time these online seminars are fantastic. Thank you for making this free and virtual.

Memorandum

To: Council

Lara McKendrick	Loloa Alkasawat
Donald Ardiel	J. William Birdsell
Maxine Blais	Jim Butticci
Andrew Chau	Kimberly Fawcett-Smith
Natasha Krickhan	Jenny Lafrance
Michelle Longlade	Elaine Mintz
Angela Panacci	Anna Richter
Nicola Russo	Kristiana Schuhmann
Susan Speigel	Settimo Vilardi
Edward (Ted) Watson	Thomas Yeung

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 6.5.b

From: Governance and Human Resources Committee

Anna Richter, Chair	Lara McKendrick
Settimo Vilardi	Susan Speigel
Elaine Mintz	Michelle Longlade

Date: April 1, 2026

Subject: Update from OAA Governance & HR Committee

Objective: To provide Council with an update regarding recent activities of the Governance & HR Committee.

The Governance Committee met on March 30, 2026. This memo summarizes the priority items discussed at the meeting.

Act Modernization Project

The Committee reviewed and discussed an update from the Registrar and Executive Director regarding the work plan for the Act Modernization Project and next steps. As continually noted, the Act Modernization Project is a multi-year process and includes policy as well as administrative matters. The Committee reviewed the status of the items that were advanced for Council review at its January planning session, as well as considered 'Next Priority Items' which include a mix of policy and administrative updates to the Act.

OAA Operational Risk Registry

In accordance with its annual mandate, the Committee reviewed the OAA's Risk Registry, which identifies risks that the OAA, like all organizations, faces as well as policies and



procedures to manage and mitigate these risks. Risk management is a multifaceted and ongoing process. The approach to risk management monitoring, assessment of risk, and risk mitigation strategies was reviewed. The Committee was satisfied with the approach and presentation of the information by senior staff.

OAA Society Governance

The Committee continued the conversation in regard to society governance. As a tie-in to the above noted topic – OAA Risk Registry, the Committee reviewed risks inherent in the OAA and society structure. As a reminder, the Committee has been involved in multi-year discussions to ensure that, as societies continue to evolve, the OAA is able to provide appropriate support as well as manage risk. The Committee directed OAA senior staff to address specific risks related to any society that has contractors/employees to ensure compliance with legal requirements as well as best practices.

OAA Future Strategic Plan

The Committee reviewed the proposed plan and timeline to prepare for the Future Strategic Plan. The Committee directed OAA Senior Staff to take the next steps to prepare for the Plan. Once the Governance Committee reviews the next steps, it will be brought forward to Council for review and approval.

Workforce Planning and HR Updates

The OAA is fully staffed at this time.

Action

None. For information only.

Attachments

None.

Memorandum

To: Council

Lara McKendrick	Loloa Alkasawat
Donald Ardiel	J. William Birdsell
Maxine Blais	Jim Butticci
Kimberly Fawcett-Smith	Natasha Krickhan
Jenny Lafrance	Michelle Longlade
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Edward (Ted) Watson	Thomas Yeung

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 6.5.c

From: Building Committee

Thomas Yeung, Chair Susan Speigel, Vice President
Sheena Sharp, Member at Large

Date: April 15, 2026

Subject: Update from the OAA Building Committee

Objective: To provide Council with an update on the activities of the Building Committee.

The Building Committee met on April 13, 2026.

Landscape Project

The Committee received an update on the status of the Landscape Project from the OAA team, including President, Lara McKendrick and Client Advisor, Joe Lobko. Several design details have continued to be refined. The team has submitted building permit applications. Construction is anticipated to start this late spring/early summer. The Committee also reviewed a Communications Plan relative to the launch of the project which is expected to roll out shortly.

Facility Assessment

It has been approximately five years since [OAA HQ's Renew and Refresh Project](#) was completed. With the agreement of the Building Committee, a Facility Assessment began last summer with WSP in partnership with Architect David Fujiwara, Siemens, Plan Group, and OAA staff. The assessment has led to several recommendations for refining certain aspects of the mechanical system, such as improving airflow by enhancing some pipes in the fan coil units and improving indoor air temperature control by updating

programming in the Building Automation System. These recommendations have been implemented. The Facility Assessment will be ongoing to ensure the optimal performance of the building.

Action

None. For information only.

Attachments

None

Memorandum

To: Council

Lara McKendrick	Loloa Alkasawat
Donald Ardiel	J. William Birdsell
Maxine Blais	Jim Butticci
Kimberly Fawcett-Smith	Natasha Krickhan
Jenny Lafrance	Michelle Longlade
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FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 6.5.d

From: Kristiana Schuhmann, Vice President & PRC Chair

Date: May 4, 2026

Subject: Practice Resource Committee (PRC) - Update.

Objective: To update Council on Practice Resource Committee (PRC) activities.

Activities Report – Practice Resource Committee (PRC)

Practice Resource Committee had its second meeting of 2026 on Thursday, April 23. The meeting was conducted in person and focused on the following key items:

General Updates:

Members were briefed on the Council's March Meeting as well as reminded of the upcoming OAA Conference in May. A brief overview was provided on 2026 Design Excellence and Service Awards, "Architecturally Speaking" Podcasts, Virtual Keynote Speaker and the AGM.

Staff provided a brief update on the contract negotiations for the renewal of the [CSA Access Program](#). PRC was asked to provide feedback about the standards included to be brought forward, including additions to the current items in the standards library.

PRC was encouraged to bring forward ideas of topics for the [Practice Advisory Newsletter](#). The next edition is to be circulated in May 2026.

Document Development and Maintenance

As outlined in the 2026 Work Plan, PRC continues supporting the review of various resources and initiatives carried over from 2025, including Practice Tips, templates, and other related documents.



Work Recently Completed

Updates to Practice Tip [PT. 12 Residential Clients \(Small Projects\)](#): PRC was thanked for their contribution in updating PT. 12 following Council endorsement in March. The membership was made aware of the update via the March Practice Newsletter.

Updates to [PT.08 Participation in the Permit Process - Application for Building, Demolition or Conditional Permits](#): Prompted by the updated building permit application form that was required to be used as of Feb. 16, 2026 (CodeNews 377), minor revisions were applied to Practice Tip PT.08. The membership was made aware of the update via the March Practice Newsletter.

Various OAA Documents – Work in Progress

Resources Impacted by Amendments to the Construction Act: With new legislation in effect on January 1, 2026, work continues on all affected resources ([Practice Tip PT.10 Series \(Construction Act\)](#) and the OAA Contract Suite 2021 & Guides) with support from the PGR team and external legal counsel. Additional documents, including Document 100-2025, will also require revisions to align with the legislative updates. To support members, a dedicated landing page outlining the 2026 changes—[Construction Act: How the 2026 Updates Impact You and Your Contracts](#)—was launched in December 2025. PAS and the Continuing Education team have also begun planning potential webinars to help OAA members understand and prepare for these updates.

Updates to [PT.36.1 \(Energy Modelling\)](#): PRC was asked to review/comment on a draft outline to help guide the work by the Advisory Group.

Resources Impacted by the Launch of the New CCDC Contracts on Construction Management: An overview of major technical changes to CCDC 5A, 5B, and 17-2025 which were identified as part of a comparative technical review of the updated documents. A broader review of the [PT.23 Series](#) is underway, which also examines how practices administer construction contracts and assess the need of OAA suggested supplementary conditions to CCDC Contracts.

OAA Model Procurement Templates – [RFSQ](#) & [RFP](#): PAS provided a brief project update and presented proposed formatting revisions to the templates, along with terms recommended for definition, through a short PowerPoint overview. PRC was asked to review the materials and provide comments. The group also discussed the potential value of engaging procurement professionals to offer feedback on the draft templates.

Updates to [PT.01 When a Client Changes Architects – Different Client or Project](#): The document is being reviewed due to recent updates to the Regulatory Notices, ongoing maintenance needs, and recurring questions received through the Practice Hotline. The review will also help identify any additional enhancements or content that may be appropriate to include.

Proposed Practice Tip/Best Practice on Use of Seals: Updated Regulatory Notices were published in January 2025, as noted in *OAA News* (“Newly Updated Regulatory Notices Now Online”). In response to inquiries received through the Practice Hotline regarding [RN.01 \(OAA Professional Seal\)](#), PAS and the Office of the Registrar are considering the development of a new Practice Tip to accompany RN.01. PRC has been invited to

identify any additional topics or issues that may be appropriate to include in this proposed resource.

Other General Practice Topics/Emerging Issues Discussed:

CCDC on Progressive Design Build and SignaSur: PRC was advised that CCDC is launching new Contracts on Progressive Design-Build, and webinars will be offered spring 2026, CCDC will be [offering seminars](#). Impact on the Practice Tip PT. 23.0 Series on CCDC will be assessed as more information gets released on the expected updates to CCDC 14 and 15. As reported at the September 2025 PRC Meeting, Canadian Construction Association (CCA) is working on migrating the CCDC and CCA documents to SignaSur in the next couple of years.

Brief Discussion - General Review and Field Report: Staff described a recent [Practice Hotline](#) inquiry from a building inspector seeking guidance on appropriate nomenclature when requesting additional detail to be added in field review reports prepared by OAA members, particularly related to fire separations. As part of the discussion, PRC members were asked whether they have received similar requests from municipalities.

[Use of AI in Practices](#): The PRC and PAS continue the conversation on the usage of AI in practice and the impact on practices, in particular possible impacts on entry level position as well as new tools such as BIM related add-ons on building codes, etc. This information continues to help support the larger discussion happening on this topic through Council and the Governance Committee

Action

None. For information only.

Attachments

none.

Memorandum

To: Council

Lara McKendrick	Loloa Alkasawat
Donald Ardiel	J. William Birdsell
Maxine Blais	Jim Butticci
Kimberly Fawcett-Smith	Natasha Krickhan
Jenny Lafrance	Michelle Longlade
Elaine Mintz	Angela Panacci
Clayton Payer	Anna Richter
Nicola Russo	Kristiana Schuhmann
Susan Speigel	Settimo Vilardi
Edward (Ted) Watson	Thomas Yeung

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 6.5.e

From: Settimo Vilardi, Chair, Policy Advisory Coordination Team (PACT)

Len Abelman	Ibrahim El-Hajj
Sara Jordao	Mary Ellen Lynch
Nicola Russo	Cory Stechyshyn
Ted Watson	

Date: April 24, 2026

Subject: Update on the Policy Advisory Coordination Team's (PACT) work.

Objective: To update Council on PACT's ongoing work.

PACT met last on April 10 and will meet again on June 9.

During the April meeting, the Committee participated in a mini-Big Think to orient itself around the newly introduced Bill 98, *Building Homes and Improving Transportation Infrastructure Act, 2026*. The purpose of this discussion was to provide insights and expertise to PGR staff in preparing the draft submission on the Bill. More details on this below.

PACT also shared final thoughts and reflections about the OpenBuildings funding proposal for the newest addition of the TEUI calculator. Recommendations to Council from PACT and CPEC are included in a separate, joint memo from both Committees which can be found in the Items for Approval section of the May 12, 2026 Open Meeting of Council.

Bill 98, *Building Homes and Improving Transportation Infrastructure Act, 2026*

On March 30, 2026, government introduced Bill 98, *Building Homes and Improving Transportation Infrastructure Act, 2026*, which, if passed as it is currently, is touted to reduce barriers to homebuilding by clarifying and streamlining site plan rules. A



submission from the Association regarding Bill 98 has been made to the Standing Committee on Heritage, Infrastructure and Cultural Policy. To read the complete submission, [click here](#).

Regarding proposed changes to streamline and standardize Official Plans, the submission underscores the Association's support for this proposal. The OAA has repeatedly pointed out that predictability in the planning approval process is important to all stakeholders involved, including building end users. Predictability can support the creation of more housing by allowing Architects, developers, and builders the ability to forecast the time and costs associated with approval processes and can help to mitigate unexpected procedural delays. The submission also reiterates support for changes that OPPI has long advocated for.

Furthermore, while the submission highlights the OAA's support for some of government's "bold and transformational" proposals to reform Site Plan, such as limiting rounds of circulation to three and requiring an arbitration process as an alternative to Ontario Land Tribunal appeals of Site Plan decisions, the Association strongly urges government not to lose enhanced building standards as a result of Site Plan reform. Instead, the OAA strongly recommends that government consider the integration of a province-wide green standard in the Ontario Building Code.

Design Catalogues Roundtable

Further to Council's request for PACT to study design catalogues, a roundtable will be hosted on May 19 to gather information and help formulate recommendations to Council about what else the OAA may consider doing on this topic.

Invites to this roundtable have been circulated to members of Council, the Communications and Public Education Committee (CPEC), and the Policy Advisory Coordination Team (PACT). Following the roundtable, a brief survey will also be circulated to the OAA membership to gather additional information and insights on this topic.

The roundtable will be a wholly virtual event, and coordinates have been distributed to all invitees. If you have questions about this event, or if you have not yet received the invite, please contact Sara Trotta, Manager of Policy and Government Relations at sarat@oaa.on.ca or 416-449-6898 x 275.

Queen's Park Picks 2026

Plans are in place to once again host the annual Queen's Park Picks event at the Ontario Legislature. Picking up on this year's Conference theme, MPPs have all been challenged to nominate an innovative project in their riding that is unique, historically or culturally significant, or a favourite among their constituents.



This year's event will take place on November 3, 2026 at the Main Legislative Building at Queen's Park in Toronto.

If Council members are interested in attending, please contact Elizabeth Walsh, Policy Analyst at elizabethw@oaa.on.ca.

Action

None. For information only.

Attachments

None.



The Grounding Meadow - Ja Architecture Studio

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 7.1

OAA HQ Landscape Revitalization - OAA Council Update - May 5, 2026

OAA HQ Landscape Revitalization Update - Summary of progress

The design concept selected in the 2024 OAA sponsored Design Competition has been updated by the Ja Architecture Studio team.

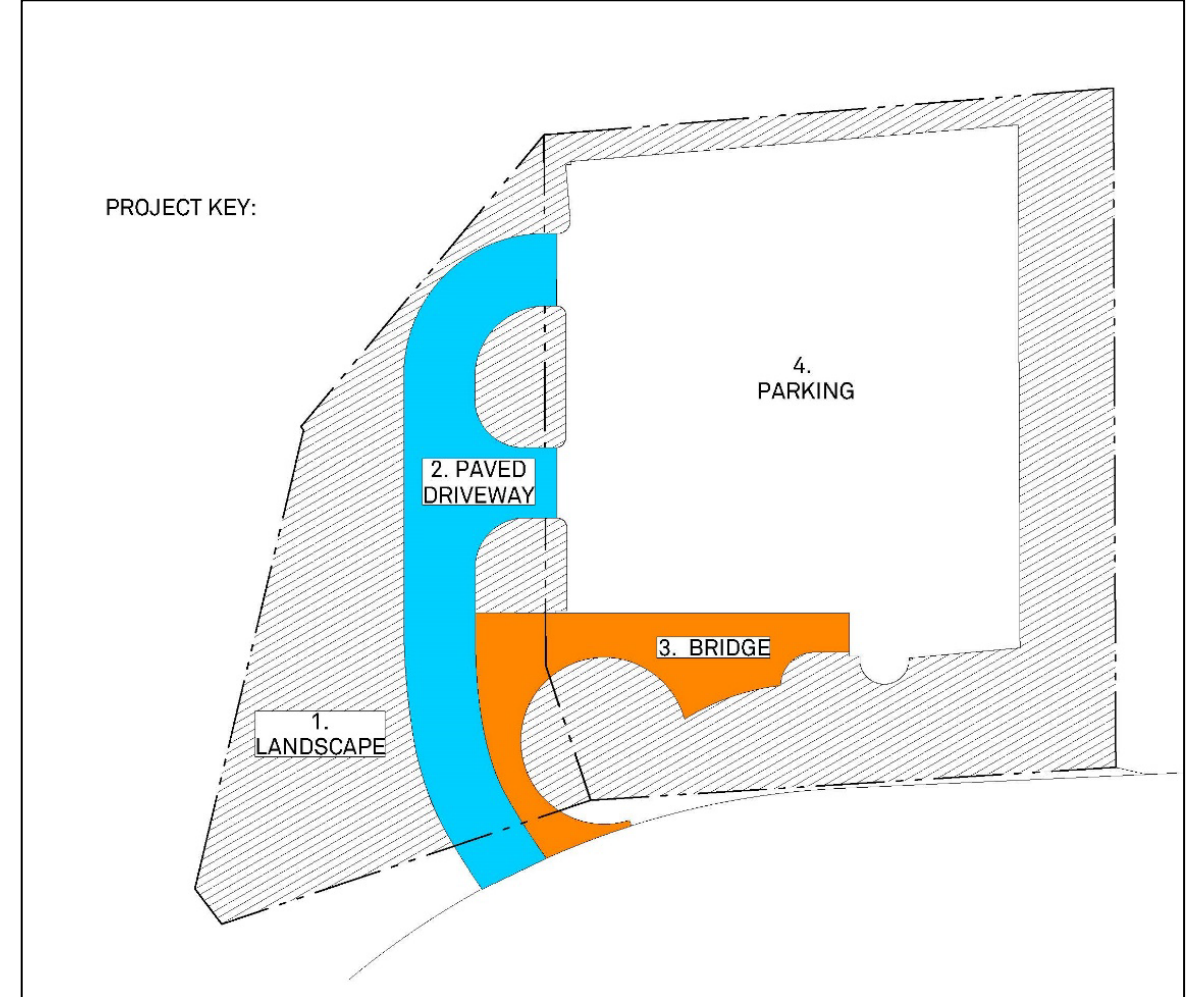
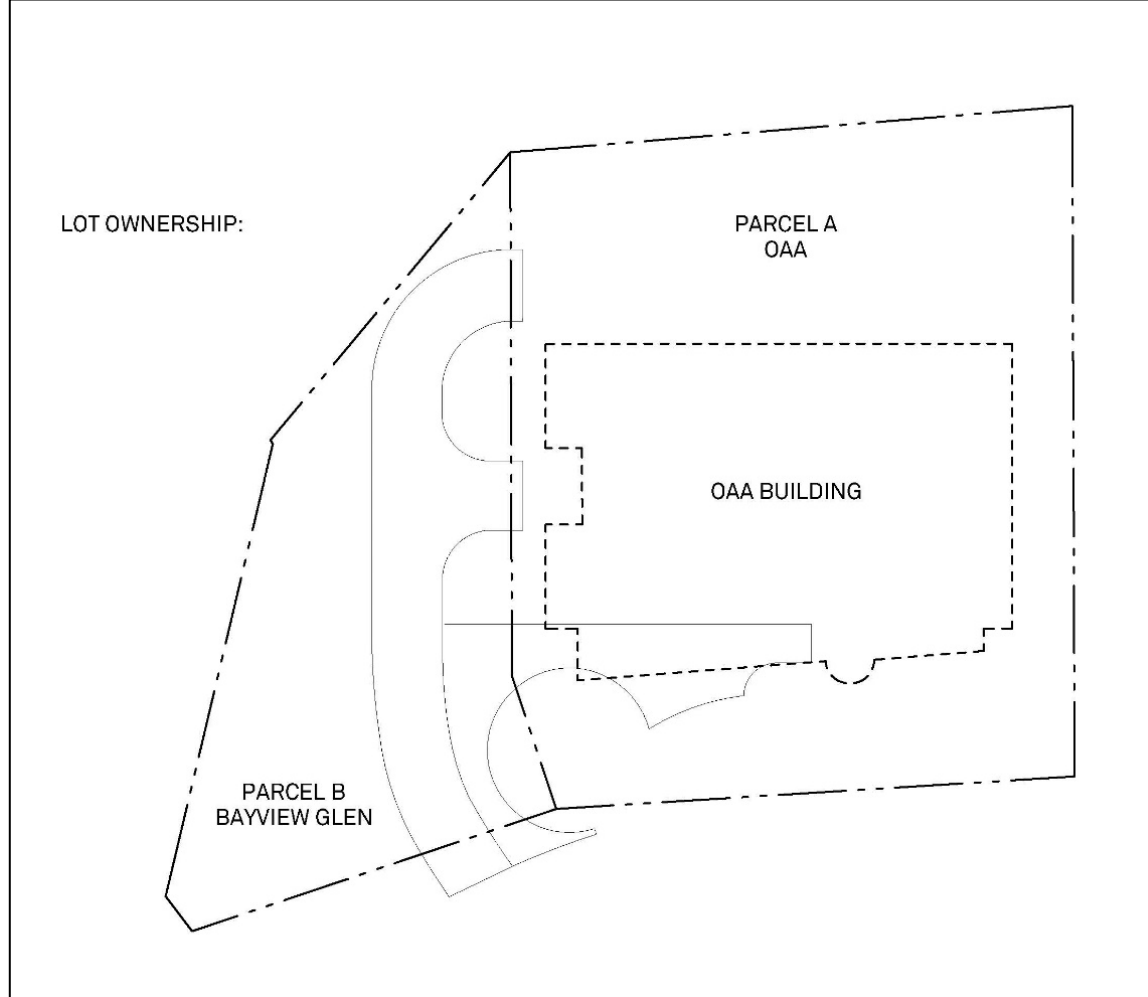
The following revitalization priorities are reflected in the evolution of the final design:

- **Re-naturalization** of the entire site that reflects its location adjacent to the Don River watershed. All existing sod to be removed and replaced with plant materials specific to a native meadow landscape and the anticipated wet and dry areas of the site.
- **A more welcoming and accessible pedestrian entry experience** along a gently sloped bridge from the public sidewalk along Moatfield to the front door of the building, overlooking the meadow landscape below.
- **Onsite storm water management using bio-retention cells** to capture storm water outfall from the entry drive and parking areas.

Additional Details / Project Status Update:

- **Pedestrian Decking** – Alternative product choices for the pedestrian entry decking remain under consideration pending tender results.
- **Lighting** – The work will include new lighting for the concrete entry wall to be retained as well as the front door area to enhance the nighttime arrival and departure experience.
- **Approvals** – TRCA and Building Permit Approval applications have been submitted. The application to Transportation Services for the street allowance work has been approved. The Building Permit process has been simplified so that one application, with the OAA acting as agent for the Bayview Glen School, has been deemed sufficient for both properties. Final approvals are expected shortly.
- **Final Pricing and Construction Start** – Final pricing is ongoing. Feedback thus far indicates results generally consistent with the updated budget framework previously approved. Scope adjustments are under consideration in response to feedback from the trades and our construction manager, Somerville Construction. We are currently anticipating a June construction start.
- **A groundbreaking event is being organized for late June of 2026**, at which time a full project description and update will be provided by the OAA Communications Team.

Property Ownership Diagrams - Easement Agreement



Diagrams by Ja Architecture Studio

These diagrams describe property ownership, the extent of the easement agreement with the Bayview Glen School neighbour, and where the proposed work is located. The work extend across both properties, but the Building Department has advised that only one application is required, with the OAA acting as agent for the Bayview Glen School.

Existing View from Moatfield Drive

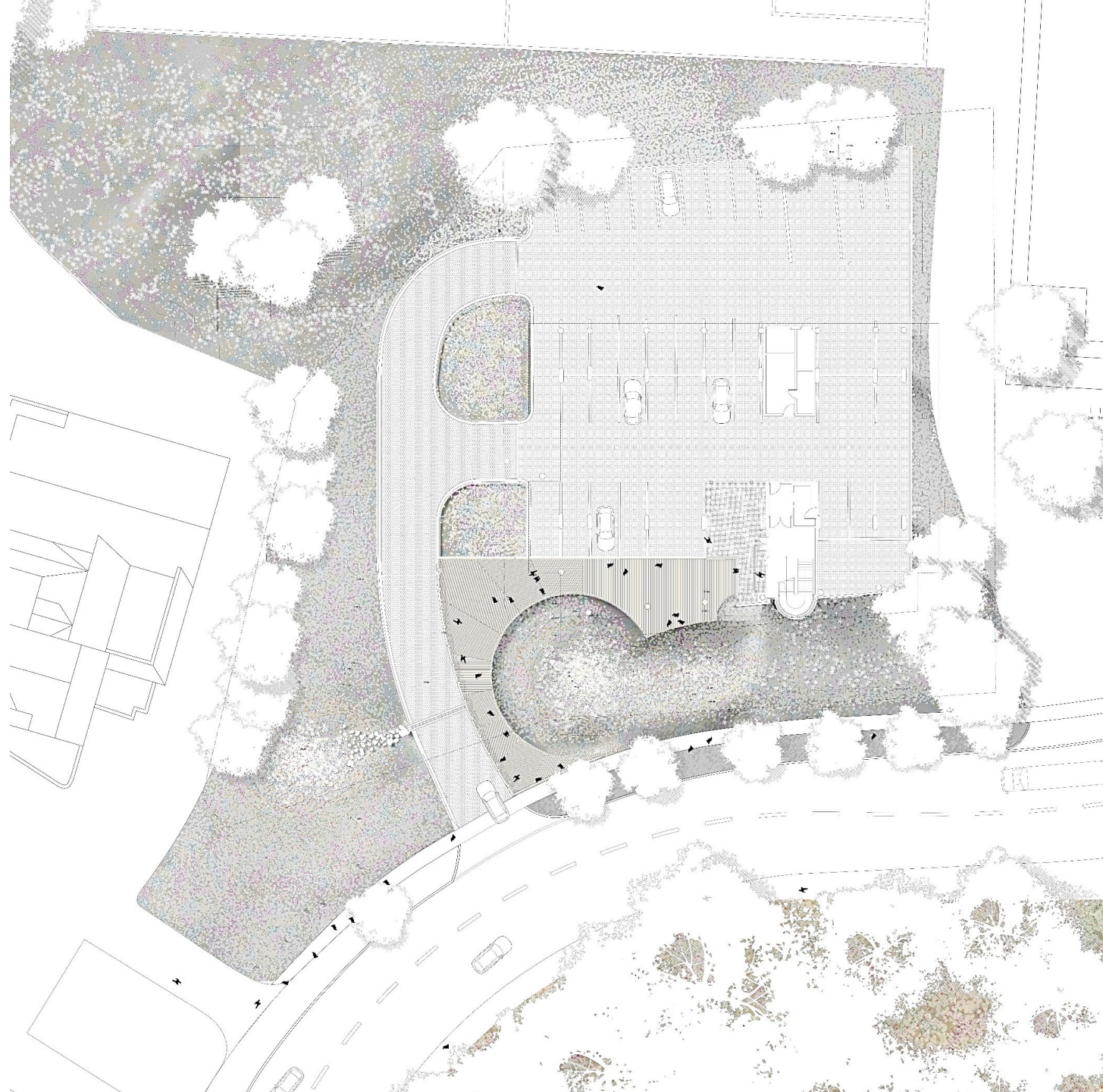


Proposed Overall Site Plan

Existing Driveway replacement with new pavers, including a trench drain to divert driveway drainage to a new rainwater garden south of the driveway.

A new suspended pedestrian deck will provide enhanced accessible access to the front door via a gently rising path organized around a new rainwater garden designed to manage the storm water outfall of the existing parking area during a major storm event.

All existing sod areas to be replaced with a native meadow landscape with plant material selected to suit the anticipated wet and dry areas of the site.





Schedule Update

May 2026 - Final Pricing and Permit Approvals

June 2026 - Construction start

December 2026 - Target Project Completion

Design Team

Architect - Ja Architecture Studio

Lead: Nima Javidi, Behnaz Assadi

Landscape Architect - Janet Rosenberg & Studio

Lead: Todd Douglas

Structural Engineer – Faet Lab

Lead: Shannon Hilchie

Civil Engineer – MTE Consultants

Lead: Joseph Asztalos

Electrical Engineer – WSP

Lead: Rochelle Chong

Accessibility Consultant – Level Playing Field

Lead: Darby Young

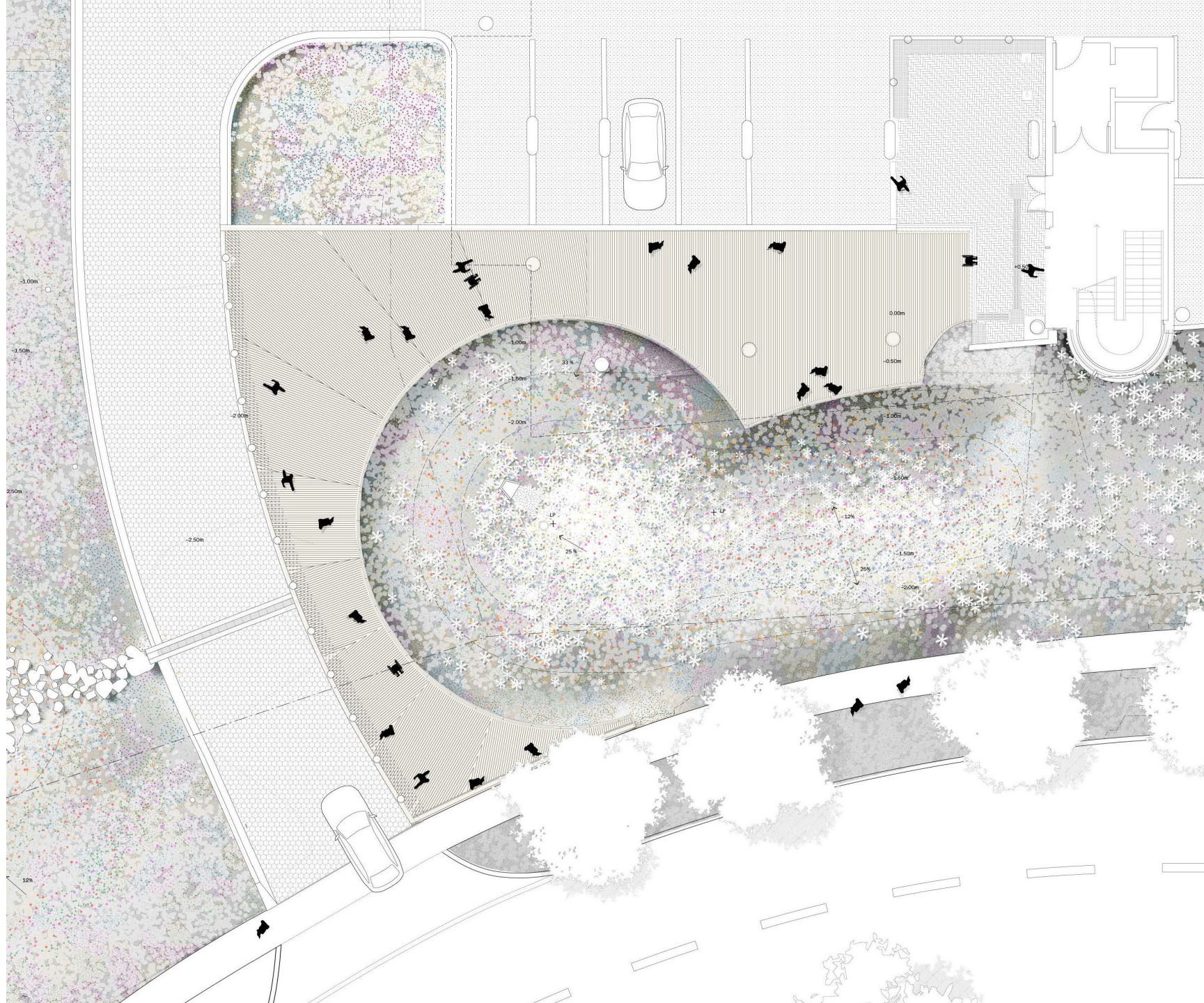
Lighting Designer – Gottesman Associates

Lead: Deborah Gottesman

Construction Manager/General Contractor

Somerville Construction

Lead: Alexia Macleod, Tony Vizzini



Memorandum

To: Council

Lara McKendrick	Loloa Alkasawat
Donald Ardiel	J. William Birdsell
Maxine Blais	Jim Buttici
Kimberly Fawcett-Smith	Natasha Krickhan
Jenny Lafrance	Michelle Longlade
Elaine Mintz	Angela Panacci
Clayton Payer	Anna Richter
Nicola Russo	Kristiana Schuhmann
Susan Speigel	Settimo Vilardi
Edward (Ted) Watson	Thomas Yeung

FOR COUNCIL MEETING
May 12, 2026
(open)
ITEM: 7.2

From: Settimo Vilardi, OAA representative to the ROAC Board of Directors

Date: April 27, 2026

Subject: Regulatory Organizations of Architecture in Canada (ROAC) | Semi-annual meeting

Objective: To report on the highlights of the April 25, 2026 ROAC Semi-annual meeting.

The spring meeting of the Board of Directors of the [ROAC](#) was held on Saturday April 25, 2026 in Montreal. A meeting of the ROAC Administrators was also held the day prior. Please see OAA Executive Director Kristi Doyle's report for information regarding that meeting.

As a reminder I currently serve as the OAA's representative to the Board for a three-year term ending Fall 2027.

The following are the highlights of the meeting of the Board for Council's information.

ROAC Year End Audited Financial Statements

The auditors from the firm MNP presented the audited financial statements for the fiscal year ending December 31, 2025 which had been previously reviewed by ROAC's Finance & Audit Committee and recommended approval by the Board.

Following their review, the Board passed a motion recommending the adoption of the audited Financial Statements for the 2025 fiscal year. Adoption by the ROAC Members will occur at the Annual Meeting of the Members to be scheduled in the coming month.



OAA Executive Director, Kristi Doyle will attend that AGM on behalf of the OAA as it's Member representative.

ROAC Strategic Plan

The Board received a report on the progress of key initiatives in the 2025-2030 Strategic Plan. The action plan itself is a working document in terms of identifying the specific activities to be undertaken by ROAC to meet the goals and objective of the overarching Strategic Plan.

It was noted that objectives related to mobility and reciprocity are well in hand and progress has been very positive. As a newly incorporated entity, focus has been on ensuring good governance best practices are in place and the Board has the resources and tools to conduct their work. Less progress has been made in terms of forging stronger relationships with key industry organizations.

The Board has agreed to undertake a Strategic Plan 'check-in/refresh' session in October as part of its fall semi-annual meeting. This facilitated workshop is intended to provide an opportunity for the Board to identify and discuss its priorities for the upcoming years (2027-2030) with respect to ROAC's mandate and its role regarding the three pillars of its strategic plan:

- Advancing National Collaboration and Influence
- Enhancing ROAC's Activities, Services, and Professional Foresight
- Elevating Governance Excellence

The objective of the workshop is to establish a shared understanding of the appropriate scope and level of ambition for the Strategic Plan, taking into account ROAC's mandate as well as current capacity and financial constraints.

Committee Reports

ROAC Canadian Architectural Certification Board (CACB) Working Group (RCWC)

Committee Chair John Stephenson attended the meeting virtually and presented the following items:

Broadly Experienced Foreign Architect Program (BEFA)

Work on the ESDC (Employment Social Development Canada) funded project continues which is focused on examining the impact and alternatives to mandatory Canadian experience under the BEFA Program. As a reminder, this project is informed by government direction in various jurisdictions, including Ontario.

As part of this project, the ROAC Board was asked to approve in principle proposed direction to update the BEFA eligibility requirements as well as the recommended assessment process and tool. The final details of any changes will be brought back to the ROAC Board for review and ratification by the ROAC member jurisdictions.

The ROAC Board also approved a change to the “BEFA Assessor Agreement” to include guidance on disclosure if there are potential illegal practice concerns.

CACB Bylaw Review

The Bylaws under which the Canadian Architectural Certification Board operates has been under review through the RCWC and in consultation with the Council of Canadian University Schools of Architecture (CCUSA). Proposed CACB bylaw changes that are housekeeping in nature were shared with the Board that have been approved agreed to in part with the CCUSA. The Board also directed the RCWC to move forward to resolve the outstanding items with the CCUSA with a view to drafting final Bylaw changes which will be returned to the individual ROAC member jurisdictions for final consideration. This file is a work in progress.

CACB Budget

The ROAC Board approved an approach to reconciling differences in the amount contributed to the Accreditation budget amount by ROAC and the in-kind contribution of the Universities. The reconciliation would result in funds being applied to satisfy the Validation Conference deficit reflected on the balance sheet of CACB.

Report from CACB Chair and Executive Director

CACB President, Robert Bateman and Executive Director, Mourad Mohand-Said presented the CACB’s recent activities report. A copy of the report is attached for information.

International Mobility Committee (IMC)

Updates on the various Mutual Recognition Agreements were presented virtually by IMC Chair, Scott Kemp which included the following highlights:

The **MRA with the European Union** is now fully operational.

The Ordre des architectes du Quebec is providing the secretariat for this agreement and has received 35 information requests by email. No information requests by email, nor any submitted files, have been received for Canada–EU. There have been six requests for licensure from the EU, of which five have been approved and one is still pending approval. Further communication within Canada will be undertaken.

- 1 request from Spain to AIBC; 1 request from Germany to OAA; 2 from Belgium; 1 pending; 1 from Italy; 1 from Netherlands

As reported in the fall ROAC update, the **MRA with the UK** is fully implemented. The number of applications is:

- 8 outgoing applicants (4 AIBC Registrants)
- 83 incoming certificates from ARB
 - 71 have submitted applications
 - 9 pending payment/course completion
 - 62 complete

As a reminder, the **Tri-National MRA** between Can/US/Mex has been on hold for the past 18 months or so due to a technical/legislative matter raised by Mexico. Since advising ROAC and NCARB of this issue, internal discussions took place within the Mexican government to make the necessary legislative changes to allow for licensing of architects from Canada and the United States under the MRA. The ROAC Board approved necessary housekeeping changes to the MRA at the meeting.

As the acting secretariat for the Tri-National MRA, the OAA will be providing further information and direction to the ROAC member jurisdictions regarding the relaunch of the MRA later this spring.

Committee for the Examination of Architects in Canada (CExAC)

CExAC Chair, Jeff Laberge attended the meeting virtually to provide the Committee's semi-annual report. Laberge reported that the Committee had held its spring meeting earlier in the week which focused on the exam review and vetting in preparation for the November 2-3, 2026 administration. Registration for the November ExAC will open in late May.

On behalf of the Committee, Laberge presented that Board with a recommendation regarding 'requests for review' by candidates such that the requests be specific to the individual sections as opposed to the examination as a whole. Up until now, the process was unilateral in that a request for review of an unsuccessful exam triggered a review of all sections that were not passed based on a single fee. This change will create a more efficient and timely process.

Governance Committee

As outlined in the 2026 Action Plan, the development of onboarding and orientation materials for new Administrators, Board Members as well as Committee members was a priority. Through the National Coordinator, a draft onboarding policy as well as supporting documents has been developed. These policies and resources are intended to provide a consistent and structured onboarding approach across all ROAC committees as well as

the Board and Administration. Key information includes roles and responsibilities, governance structures and processes, and member expectations, all supporting more effective integration and enabling new members to contribute meaningfully to the organization's work

Following discussion at the Board table, the Governance Committee has been asked to refine certain aspects of the documentation and finalize for approval.

Action

None. For information only.

Attachments

CACB Recent Activities Report dated March 13, 2026



CACB-CCCA Latest Activities

Prepared for the Regulatory Organizations of Architecture in Canada (ROAC) Board Meeting. Montréal, QC, April 25, 2026

Mourad Mohand-Said B.Arch, M.Sc.A, Hon. MRAIC
March 13, 2026

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1. BOARD'S ACTIVITIES

Board Meetings:

The Canadian Architectural Certification Board (CACB) held its final meeting of the year on November 21–22, 2025, in Toronto, ON. The meeting concluded with the installation of the 2025–2026 Board of Directors. The meeting concluded by the Installation of [the 2025-2026 Board of Directors](#) .

The CACB welcomed five newly elected Directors to the Board: Darryl Condon, David Theodore, Settimo Vilardi, Chintan Virani, and Camila Lima.

The Board expressed its deepest thanks and recognition to the departing Directors for their leadership dedication, and contribution during their terms:

- Lisa Landrum
- Shane Laptiste
- Baldwin Hum
- Adhira Ravi

The 2023-2024 Board Composition consists of:

- Rob Bateman, AANB, OAQ, LEED AP (ROAC – Fall 2027) – President
- Tammy Gaber, Ph.D., M.Sc., B.Arch., B.E.S., MRAIC – Vice-President
- Darryl Condon, Architect AIBC, AAA, SAA, OAA, NLAA, AIA, RIBA, FRAIC – Secretary
- Philippe Lemay, Architect OAQ – Treasurer
- Vivian Lee, OAA, AIA
- George Cotaras, NSAA, FRAIC
- Settimo Vilardi M.Arch, OAA, FRAIC
- David Theodore, PhD, MRAIC
- Chintan Virani, B.Arch., OAA, AIA, COAI
- Camila Lima, M.Arch. Student

Next Board meetings

- March 19, 2026: Virtual
- June 5-6, 2026: Vancouver, BC (in-person)
- September 21, 2026: Virtual
- November 20-21, 2026: Ottawa, ON (in-person)

Update of the Conditions and Procedures for Accreditation:

A special meeting of Members on August 14, 2025, addressed the stalled work of the Writing Committee on the CES and *Conditions and Terms for Accreditation*. Members

agreed that progress required renewed collaboration between the Writing Committee and the ROAC Working Committee, with the CACB Board facilitating, and that items on which Members disagree should be deferred to a subsequent consultation among the Members. Following this direction, the Writing Committee resumed its work and met on February 5 and 18 to review the proposed revisions, addressing wording issues, adding clarifications, and streamlining the draft *Conditions* document. Matters within the Committee's scope were resolved by consensus, while differing Member positions were set aside for the next Member consultation, and the streamlined draft is now ready to be circulated to Members for approval.

Update of the By-law.

Building on the by-law review process initiated in 2024, a consolidated version of the CACB By-law has been developed reflecting the articles and sub-articles on which Members have reached consensus.

The consolidated version was shared on January 15, 2026, with CCUSA and the ROAC Working Group for Members' approval, with the objective of enabling the Board to formally adopt and implement the consensus provisions at its upcoming Board meeting. This approach supports stable and effective governance while allowing Members to continue their work toward resolving the outstanding articles.

The unresolved provisions, particularly Articles 4 and 6, have significant implications for CACB governance and will remain the subject of continued discussion and collaboration among the Members as efforts continue toward achieving consensus.

Call for Nominations Board of Directors

A call for nominations for four Directors was issued on March 6, 2026, on behalf of the Nominating Committee to replace two Directors: Vivian Lee (CCUSA) and Philippe Lemay (ROAC–CCUSA) whose terms end in November 2026 (3-year term).

Members are expected to submit the names of proposed appointees by **July 15, 2026**. The Nominating Committee will then prepare a slate of two nominees to be submitted to CACB by **September 30, 2026**, for election at the **2026 CACB Annual General Meeting**, scheduled for the third week of October.

2. PROGRAMS OPERATION

2.1 ACCREDITATION PROGRAM

Program Highlights

Critical need for Educators on the Visiting Team Members Roster

Despite outreach for CCUSA nominations through the December 2024 newsletter, LinkedIn, and an email to all CCUSA members in late January, we have not received sufficient educator nominations to ensure adequate coverage for the upcoming accreditation visits. We remain in urgent need of additional educators on our Roster. While our requirements for practitioners, interns, and students have largely been met through ROAC and CASA nominations, one intern is still needed, and securing the remaining CCUSA educators is critical to maintain effective team coverage and visit planning.

Following the call for nominations, we have received the following so far:

- ROAC: 2 practitioners and 1 intern: 1 intern still needed
- CCUSA: 5 educators: 5 educators still needed

2026 Continuing Accreditation Visits

The scheduled four accreditation visits have been completed as planned:

- Toronto Metropolitan University (TMU): Virtual assessment conducted from January 12 to February 27, followed by the on-site visit from March 1 to March 3.
- University of Toronto: Virtual assessment conducted from February 8 to March 27, followed by the on-site visit from March 29 to March 31.
- McGill University: Virtual assessment conducted from January 21 to March 13, followed by the on-site visit from March 15 to March 17.
- Université Laval: Virtual assessment conducted from January 18 to March 6, followed by the on-site visit from March 8 to March 10.

Accreditation Decisions will be rendered at the June Board Meeting.

2027 Continuing Accreditation Visits

Planning is underway for the 2027 cycle, which will include a single visit to Université de Montréal. Contact with potential team chairs is in progress, and emails will be sent to gauge interest and availability for the visiting team. One-year advance notifications and six-month APR submission reminders have been, and will continue to be, sent to the Université de Montréal Program Head. Ongoing communication with university administrators is also taking place to address any questions related to the APR, virtual exhibit requirements, and overall site visit planning.

Training Materials Update

We are currently revising and updating the CACB training program to better align with the hybrid format of accreditation visits. Key updates include:

- Redesigned training materials for Program Heads, Team Chairs, and Visiting Team members, specifying both virtual and on-site components.
- Draft guide handbooks: Two handbooks, one for Programs and one for Visiting Team members, have been developed. A first version has been completed and reviewed by the Training Committee. The next step is to circulate the drafts to CCUSA for feedback prior to finalization and formal publication.
- Virtual engagement sessions: Introducing sessions similar to NAAB's open office hours, allowing programs to engage with CACB, ask questions, and discuss innovations.
- Collaboration with RAIC: Exploring the possibility of offering CACB training sessions at RAIC conferences to provide additional support on accreditation-related matters.

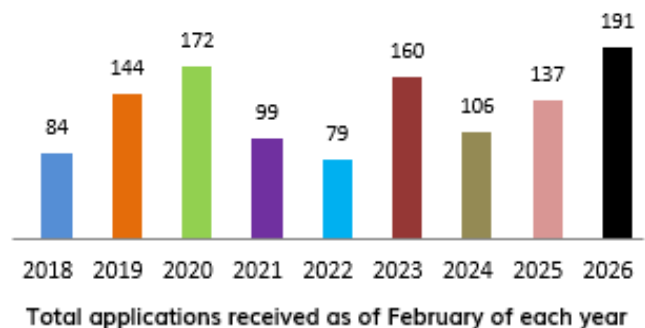
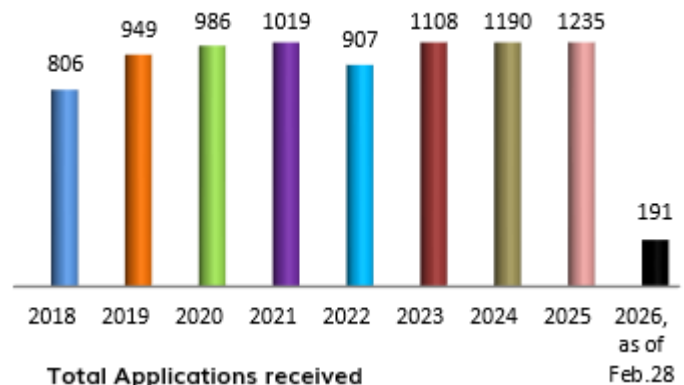
2.2 ACADEMIC CERTIFICATION PROGRAM

Statistic Highlights

Applications Received

Demand for certification continues to grow steadily. Applications have shown a clear long-term upward trend, increasing from **806 in 2018** to a **peak of 1,235 in 2025**, representing approximately **53% growth over seven years**.

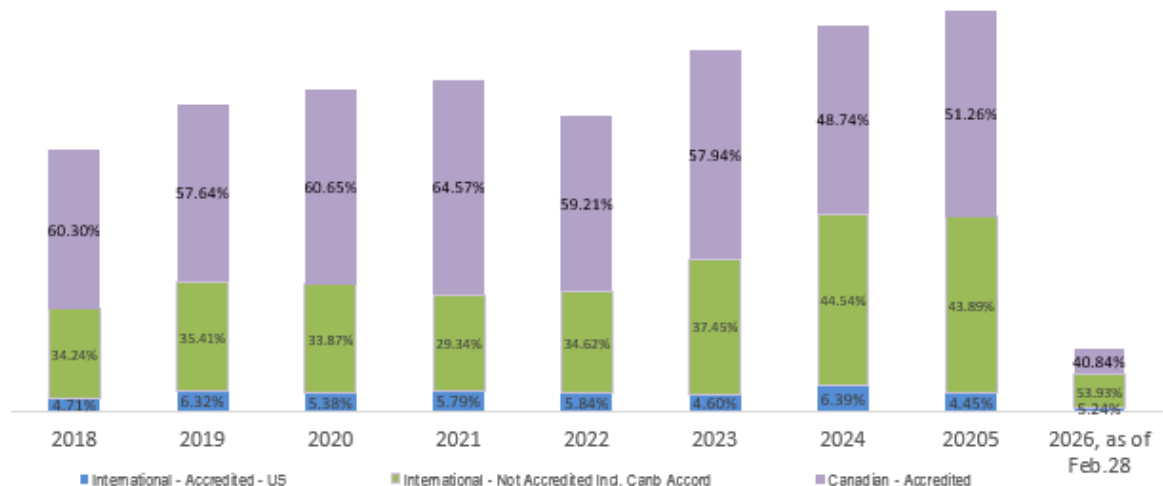
The **191** applications received by February 28, 2026 suggest that demand remains strong and consistent with previous years' early-year intake patterns.



Applications Received by modes of certification

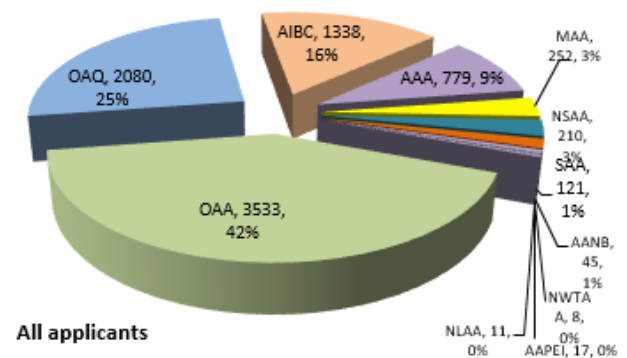
On average, **44%** of total Academic Certification applications received between 2018 and 2026 (as of Feb.28) were from international graduates, including those from the USA, while **56%** were from domestic graduates.

The proportion of International – Not Accredited applicants increased significantly, reaching over 60% in some years, while Canadian accredited applicants account for roughly 40–50% of total applications. Applicants from U.S. accredited programs represent a small but stable proportion (~5–6%).

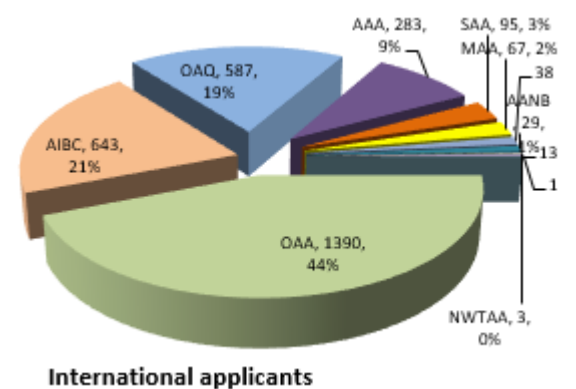


Applications Received by Jurisdiction

Applications across all modes of certification are heavily concentrated in Canada's largest jurisdictions. Ontario (OAA) accounts for 42% of all applicants, followed by Quebec (OAQ) at 25% and British Columbia (AIBC) at 16%, meaning these three jurisdictions represent **83%** of total applications.



A similar pattern is observed among international applicants, with Ontario representing 44%, followed by British Columbia (21%) and Quebec (19%). Together, these jurisdictions account for over **80%** of internationally trained applicants.



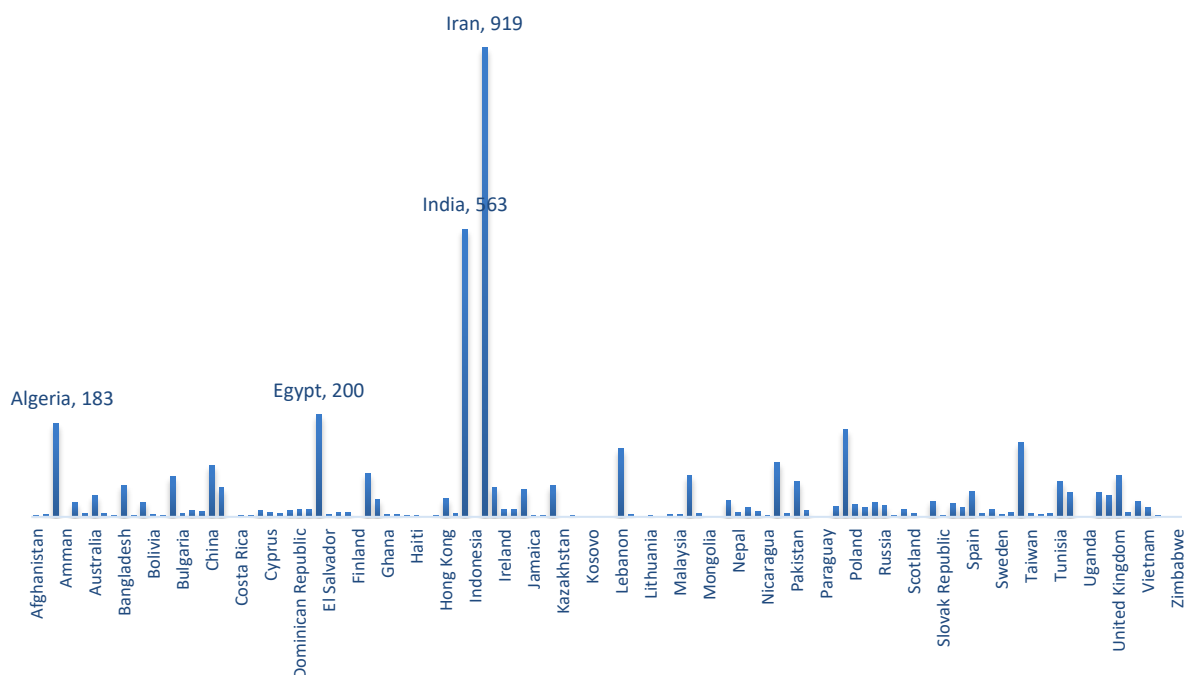
Country of Origin of Foreign Graduate Applicants

Applications originate from over 100 countries, with the highest volumes from:

- Iran: 919,
- India: 563,
- Egypt: 200,
- Algeria: 183,
- Philippines: 171, and
- Syria: 146

These six countries account for a large share of international demand, reflecting global migration patterns of architects to Canada.

Iran, India, and Egypt are the Top 3 countries of origin. Algeria is the first francophone country of origin



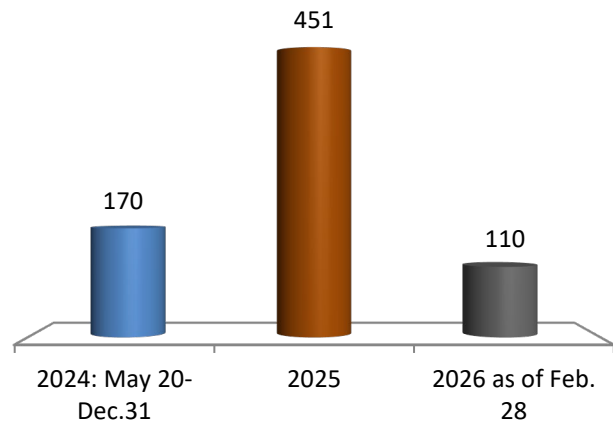
2.2.1 ECA Service

Effective May 20, 2024, the CACB has been recognized by IRCC as the designated professional body to issue [Educational Credential Assessments](#) (ECAs) for architects seeking to immigrate to Canada. ECA reports issued by the CACB assess how foreign architectural credentials compare to Canadian education standards and confirm eligibility for the Academic Certification Program

Statistic Highlights

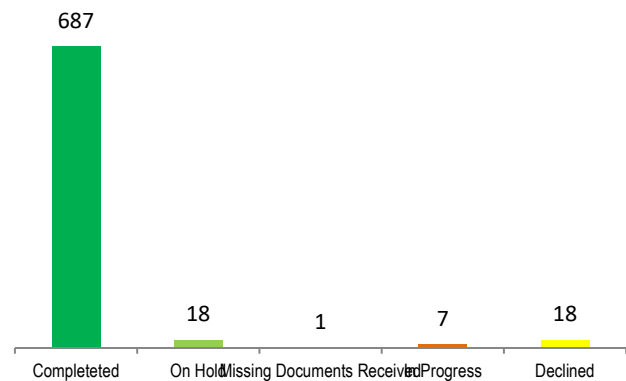
Applications Received

The ECA program experienced rapid growth following its launch in May 2024, increasing from 170 applications in 2024 to 451 in 2025, representing over 165% growth during its first full year of operation. As of February 28, 2026, 110 applications have already been received, bringing the total number of applications to 731.



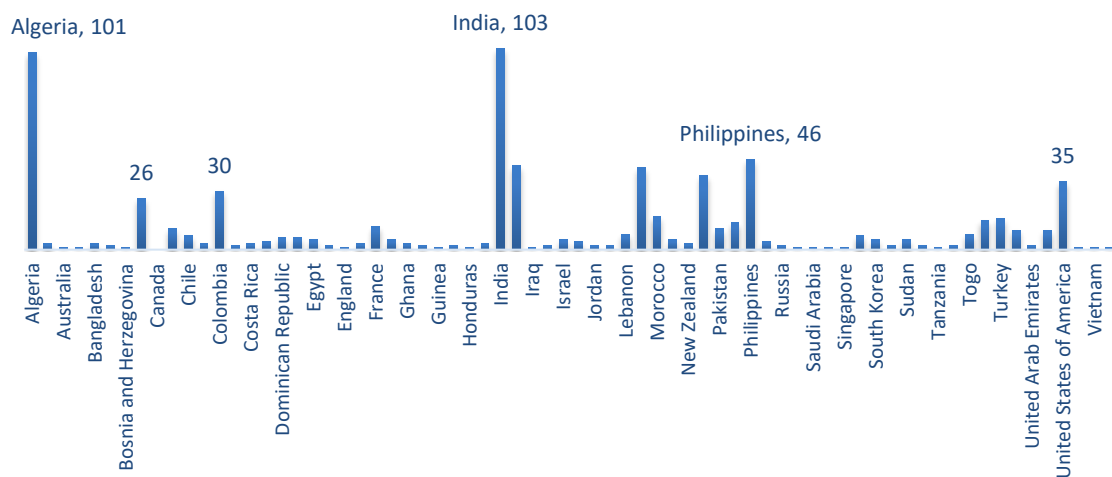
ECA Applications – Status

Most ECA applications are either completed or actively in progress, while a smaller portion remain on hold due to missing documents, which is typical for credential evaluation processes involving international institutions.



ECA Applications per Country of Origin

The majority of ECA applicants come from India (103), Algeria (101), and the Philippines (46), reflecting the same concentration of demand seen in CACB certification programs, where applications are largely from countries with strong migration flows to Canada.

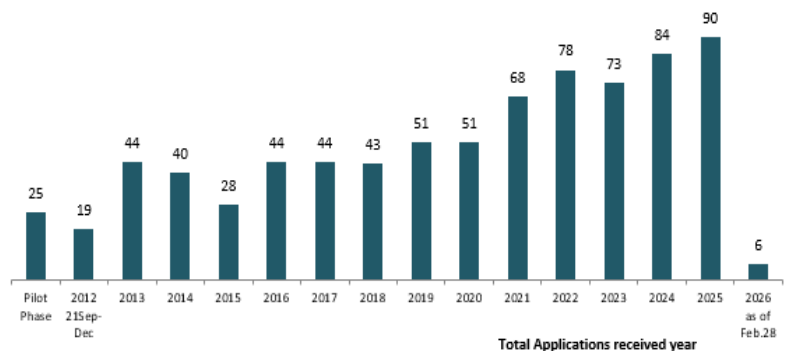


2.3 BEFA CERTIFICATION PROGRAM

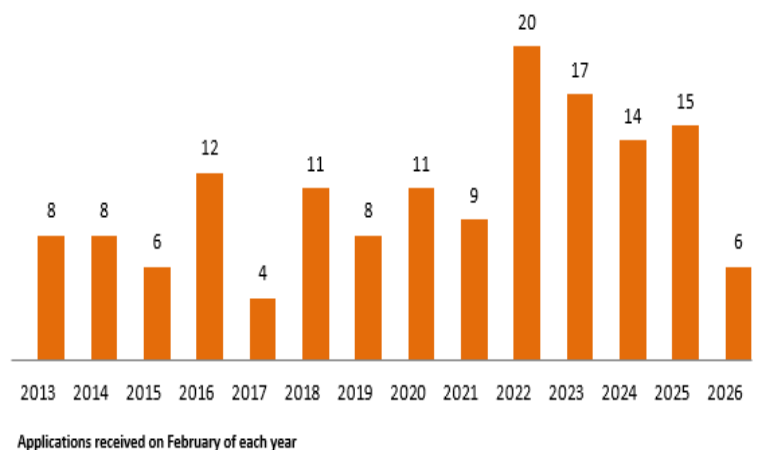
Statistic Highlights

Applications Received

Since the launch of the BEFA program, **788** applications have been received, with a steady upward trend in recent years. Annual applications increased from fewer than 30 per year in the early years of the program to approximately 90 in 2025, representing a more than threefold increase over the last decade.



As of February 28, 2026, 6 applications have been received, reflecting typical early-year intake levels within the historical range.

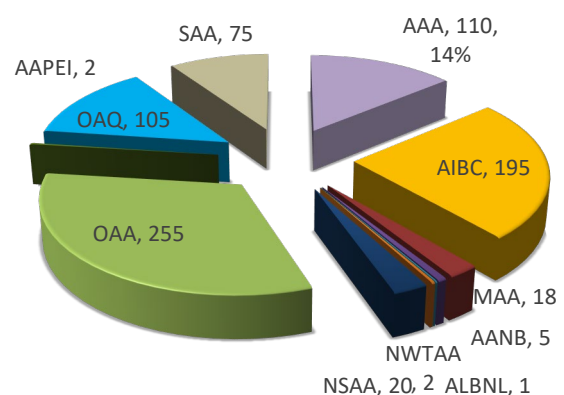


Desired Jurisdiction for Registration

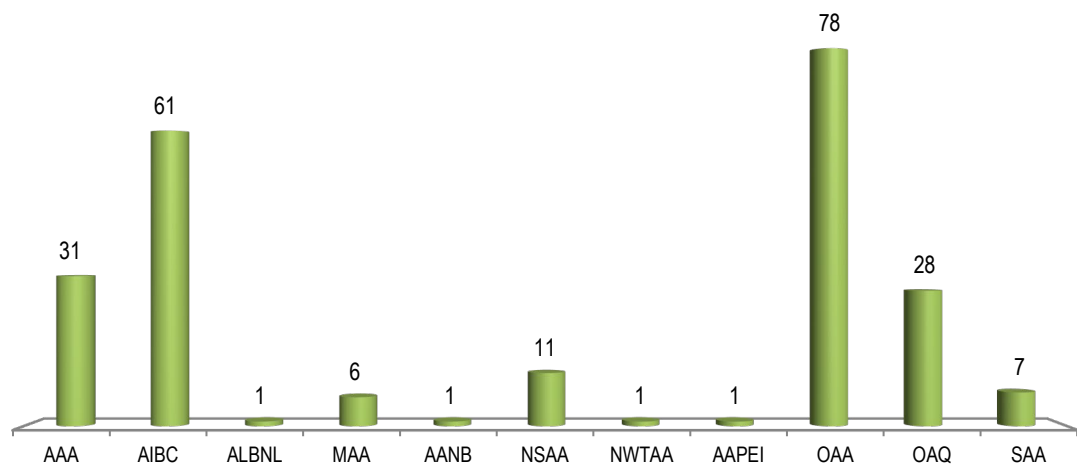
The majority of BEFA applicants intend to register in the largest provincial jurisdictions:

- OAA: 255 applications
- AIBC: 195
- AAA: 110
- OAQ: 105

Together, these four jurisdictions represent approximately **84%** of all BEFA applicants, reflecting the concentration of professional opportunities and immigration settlement in Canada's major urban regions. BEFA applicants follow the same geographic patterns observed in other CACB certification programs.



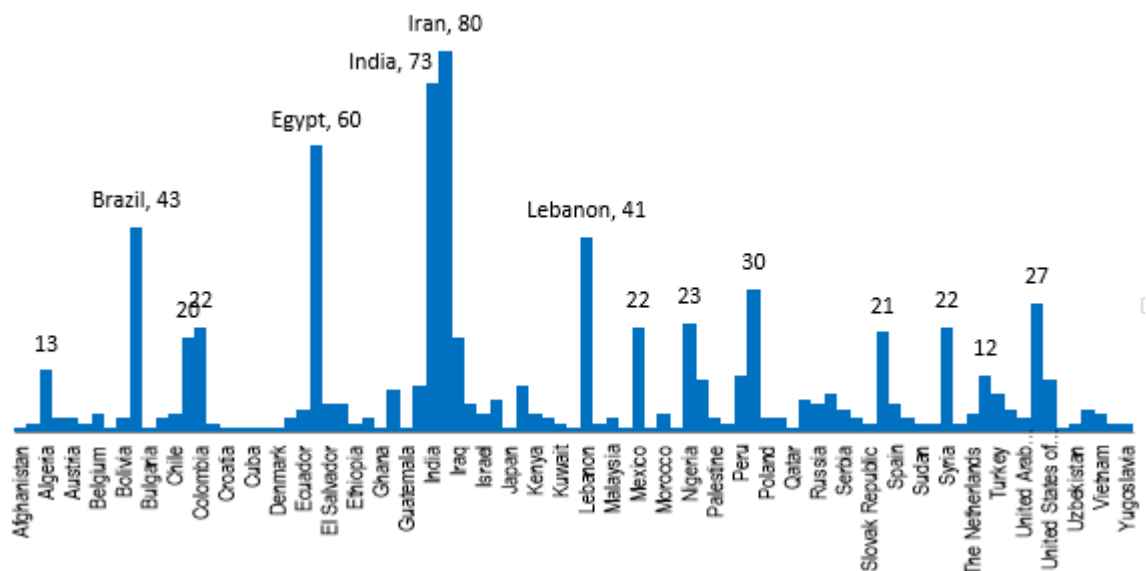
BEFA Certification



As of February 28, 2026, a total of 226 BEFA certifications have been granted. Certification outcomes broadly mirror application patterns, with the largest numbers occurring in Ontario, British Columbia, Alberta, and Quebec. While application numbers are significant, the number of certifications indicates that the BEFA pathway remains selective and rigorous.

Country of Origin of BEFA Applicants

BEFA applicants come from a wide range of countries, with the highest volumes from Iran (80), India (73), and Egypt (60), followed by Brazil (43), Lebanon (41), and the Philippines (30). These top countries account for a significant share of the 788 total applications, highlighting strong migration flows of experienced architects from these regions.



BEFA Interviews:

2025 Cycle

Interview Format		Total	Interview Outcome	
In-Person	Remote		Certification	Remedial
28	0	28	14	14

During the 2025 interview cycle, **28** candidates were interviewed, all conducted in person, with 14 candidates receiving certification and 14 requiring remedial action.

2026 Cycle

For the Spring 2026 session, **16** interviews are scheduled. The inclusion of both in-person and remote interview formats supports operational flexibility and accessibility for candidates. Hybrid interview delivery continues to support efficient evaluation while accommodating candidates across Canada.

Spring Session

Date	Location	Interviews	Format		Total
			In-Person	Remote	
May 9, 2026	Vancouver, BC	4	4	0	16
June, 2025	Toronto, ON	4	3	1	

3. INTERNATIONAL INVOLVEMENT

THE CANBERRA ACCORD

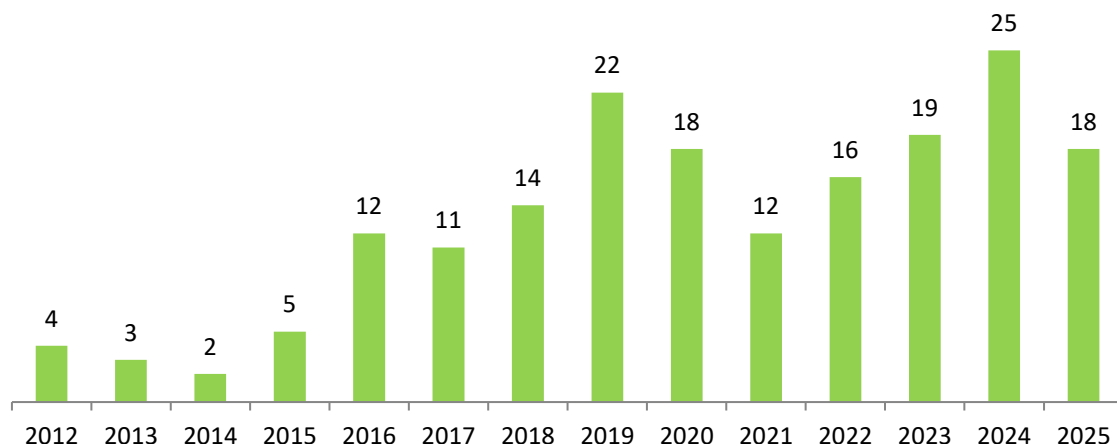
The CACB-CCCA is one of the nine (9) signatories of [the Canberra Accord](#). The latter consists of accrediting organizations that have substantial equivalent established accreditation systems for architectural education:

- **CACB-CCCA** – *Canadian Architectural Certification Board* (Canada)
- **NAAB** – *National Architecture Accrediting Board* (USA)
- **ANPADEH** – *Acreditadora Nacional de Programas de Arquitectura y Disciplinas del Espacio Habitable* (Mexico)
- **KAAB** – *Korea Architectural Accrediting Board* (South Korea)
- **HKIA** – *Hong Kong Institute of Architects* (Hong Kong SAR)
- **IEET** – *Institute of Engineering Education Taiwan* (Chinese Taipei/Taiwan)
- **JABEE** – *Japan Accreditation Board for Engineering Education* (Japan)
- **NBAA** – *National Board of Architectural Accreditation* (China)
- **SACAP** – *South African Council for the Architectural Profession* (South Africa)

International mobility and portability of educational credentials.

Graduates from an architecture program accredited by a signatory body can move to another country whose accreditation body is also a signatory and have their education recognized as substantially equivalent.

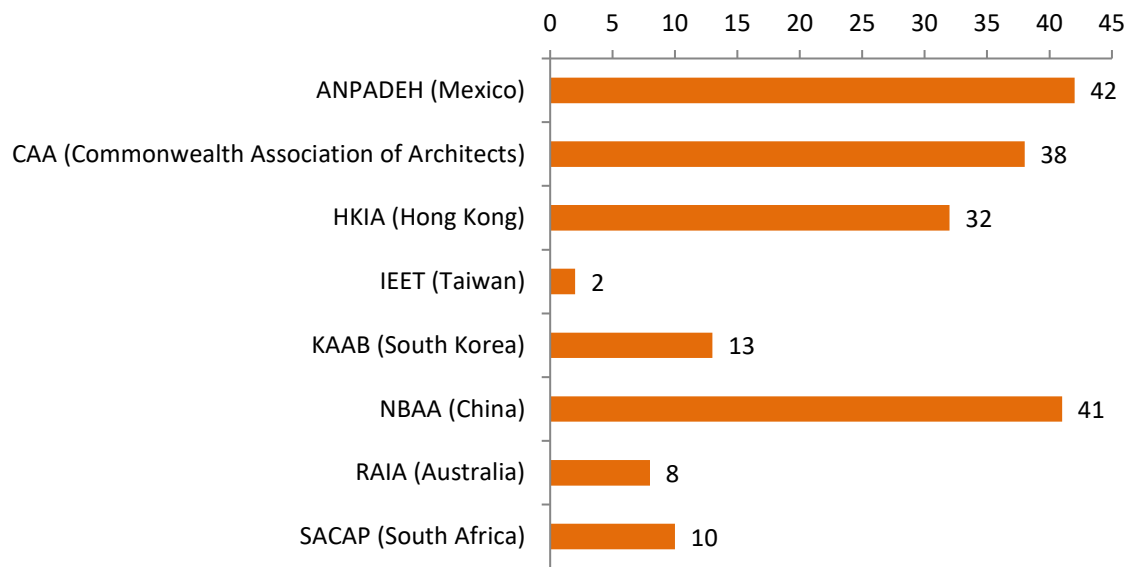
Since 2012, a total of 186 applications have been received, with gradual growth as awareness of the pathway increased.



The highest number of applications received originate from ANPADEH (Mexico) with 42 and NBAA (China) with 41, followed by the CAA (Commonwealth Association of Architects) with 38 and HKIA (Hong Kong) with 32.

In comparison, lower volumes are observed from KAAB (South Korea) with 13, SACAP (South Africa) with 10, RAA (Australia) with 8, and IEET (Taiwan) with 2.

Overall, applications are concentrated among a small number of jurisdictions, with Mexico, China, the Commonwealth Association, and Hong Kong accounting for the majority of submissions.



British Columbia (42%) and Ontario (37%) receive the majority of Canberra Accord applicants.

